

# Coatesville Area Senior High School

## 2018-2019 Student Agenda



Go Raiders

Coatesville 11/12 Center  
1445 East Lincoln Highway  
Coatesville, PA 19320  
[www.casdschools.org](http://www.casdschools.org)

This agenda belongs to:

**Name:**

\_\_\_\_\_

**Address:**

\_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Student #** \_\_\_\_\_

## **Philosophy Statement**

To develop an environment which fosters a positive educational climate that enhances educational excellence and promotes responsibility and self-worth for all.

## **Mission Statement**

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

## **11/12 Center Administration**

Michele Snyder, Principal  
Michael Fierras, Assistant Principal  
Joseph Peleckis, Assistant Principal  
Matt McCain, Director of Athletics, Activities, and Compliance

## **11/12 Center Staff - 610-383-3730**

### **Guidance Counselors**

<b>Secretary – Leslie Hoopes</b>	<b>Ext. 81531</b>
Sonia DiPierro (A – F)	Ext. 81533
Kim Kiszley (G – L)	Ext. 81534
Diana Woodard (M – R)	Ext. 81532
Wendy Lewis (S – Z)	Ext. 81536
Lindsay Carlson- Mental Health	Ext. 81523

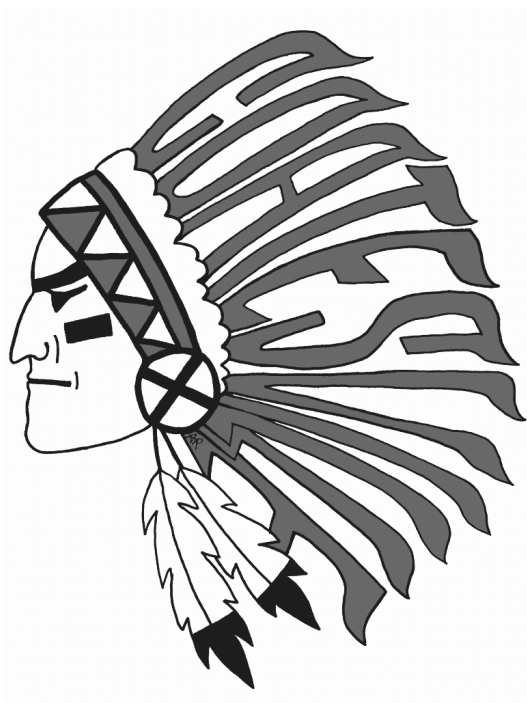
### **Secretarial Staff**

Debbe Friel, Principal's Secretary	Ext. 81510
Karen Mobley, Adm. Asst.	Ext. 81511
Dawn Miller, Library	Ext. 81553
Doris Fant, Attendance	Ext. 81516
Regina Cummings, Attendance	Ext. 81517
Jill Hammond, Athletics	Ext. 61513

### **Nurse**

Claire Lindelow	Ext. 81541
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# **SCHOOL CALENDAR AND IMPORTANT DATES**



**2018 – 2019**

# Coatesville Area School District

## 2018 - 2019 School Calendar

Jul-18						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug-18						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student S = 5  
Teacher T = 9

Sep-18						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

S = 19  
T = 19

Oct-18						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S = 22  
T = 23

Nov-18						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

K-12 parent conferences: S = 17  
T = 18

Dec-18						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S = 15  
Keystone wave 1 T = 15

Jan-19						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Keystone wave 2 S = 21  
T = 21

Feb-19						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

1st snow make-up S = 18  
T = 18

Mar-19						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S = 20  
K-12 Conferences T = 21

Apr-19						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

PSSA Testing Window S = 18  
3,4,5 snow make-up T = 18

May-19						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Keystone spring S = 21  
2nd snow make-up T = 21

Jun-19						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S = 4 180  
T = 5 188

	New Teacher Inservice		Early dismissal for students		12 Grade Graduation Ceremony
	1st student day		End of Trimester (Gr K-5)		Snow make up days
	Last student day		End of Marking Period (Gr 6-12)		
	School Closed		Teacher In-Service No School for students		

# **Coatesville Area School District 2018-2019 School Calendar**

August 17, 2018	New Teacher Induction
August 20-23, 2018	Teacher In-Service
August 21, 2018	High School Back-to-School Night
August 22, 2018	Middle School Back-to-School Night
August 23, 2018	Elementary Back-to-School Night
August 27, 2018	<b>First Student Day</b>
September 3, 2018	Labor Day No school for students/staff
October 8, 2018	Teacher In-Service No school for students
October 30, 2018	End of 1st Marking Period - Secondary Grades due by 11/7 6:15pm Elementary Progress Monitoring 10/31-11/8
November 5, 2018	K-12 Parent Conferences - 12:00 pm to 7:30 pm No school for students
November 6, 2018	Election Day - No school for students/staff
November 21-23, 2018	Thanksgiving Recess No school for students/staff
November 27, 2018	End of 1st Trimester - Elementary Grades due by 12/4 7:30pm
December 3-14, 2018	Keystone Wave 1
December 24, 2018-January 1, 2019	Winter Recess No school for students/staff <i>School resumes on Wednesday, January 2, 2019</i>
January 7-18, 2019	Keystone Wave 2
January 17, 2019	End of 2nd Marking Period - Secondary Grades due by 1/24 6:15pm Elementary Progress Monitoring 1/18-1/25
January 21, 2019	Martin Luther King Day ( <i>Day of Service</i> ) No school for students/staff
February 15-18, 2019*	President's Day No school for students/staff <i>*2/15/19 1ST SNOW MAKE-UP DAY</i>
March 5, 2019	End of 2nd Trimester - Elementary Grades due by 3/12 7:30pm
March 5, 2019	K-12 Parent Teacher Conferences Early dismissal for students
March 26, 2019	End of 3rd Marking Period - Secondary Grades due by 4/2 3:00pm Elementary Progress Monitoring 3/27-4/5
March 29, 2019	Teacher In-Service (Elem.: All Day - Secondary: grades A.M., In-Service P.M.)
April 1-12 and April 29- May 3	PSSA Testing Window
April 17-22, 2019*	Spring Recess No school for students/staff <i>*(4/17 3RD SNOW MAKE-UP; 4/18 4TH SNOW MAKE-UP; 4/22 5TH SNOW MAKE UP DAY)</i>
May 13-23, 2019	Keystone - Spring Testing Window
May 24-27, 2019*	Memorial Day - No school for students/staff <i>*5/24 2ND SNOW MAKE-UP</i>
June 6, 2019	<b>Last Student Day - Early Dismissal; H.S. Graduation; P.M. Complete Grades</b>
June 7, 2019	<b>Last Teacher Day</b>

*\*1st snow make up is scheduled for 2/15/19, 2nd is 5/24/19, 3rd, 4th and 5th snow make up days are scheduled for 4/17, 4/18 and 4/22/19. Any additional snow make up days will be added to the end of the school year.*

# A Guide for Secondary Level School Health Services

## **Emergency Information Form:**

Emergency Information Forms must be completed each school year and signed by the parent/guardian. This updated information is important to have in case of an emergency in order to provide care to the student quickly and safely. Medication will not be dispensed without this information on file. Students who need to be sent home will only be released to persons listed on the current Emergency Information Form. School Policy states that students will only be released for medical reasons through the school nurse. Students are not to call or text for early dismissal without the knowledge and consent of the school nurse.

Any medical condition that may affect attendance requires a note from the physician each year so that the school can work with your student to make accommodations if needed. Notes from the physician are also required if a student misses ten or more school days.

## **Mandated Physical Examinations:**

Mandated physical examinations are required in the sixth grade and eleventh grade. It is recommended that you see your family doctor for this exam. A private physician's form is available from the school nurse. A school exam can be done by the school nurse practitioner/school physician. You may be present if you desire. If defects are found, you will be notified. If you wish to have this exam done at school, written permission from the parent/guardian must be provided. **School physicals can be done from September 1 of the previous school year and are due by January 1 of the school year in which they are required.**

## **Sports Examinations:**

Sports Examinations are required for seventh through twelfth grade students who have signed up for a specific sport. A student needs a full physical prior to the initial sport season with a completed PIAA packet (available on the Campus website and in the Athletic Office). Sports physicals for the school year **MUST** be completed after June 1, 2017 and are good for all sports played during the 2017 – 2018 school year. After that, a re-evaluation may be necessary if the student had a significant illness or injury. **Athletic physicals will satisfy the requirement for the mandated physical for the eleventh grade, but must specifically certify that a student is able to participate in the indicated sport(s). Please make sure that the nurse gets a copy of any private sports physical done by your family doctor.**

## **Height and Weight**

Height and weight will be measured every year, and Body Mass Index (BMI) will be calculated. A report will be sent home.

## **Vision Screening**

Vision screening will be done every year. Any indication of vision difficulty will be reported to the parent/guardian as soon as possible.

## **Hearing Screening**

Hearing screening will be done for seventh grade and eleventh grade students. Parents will be notified if the student is in need of medical attention.

## **Immunizations**

Immunizations should be kept up to date. Please provide the school nurse with any additional immunizations received.

## **Medication**

All prescription and over-the-counter medication to be taken at school must be in the original bottle and accompanied by a signed letter of permission from the parent/guardian and physician. This letter should have the amount of medicine to be taken, times the medicine is to be taken, condition for which the medicine is given, and possible side effects of the medicine.

The following medications are approved by the school physicians and may be sent into school with a note from the parent/guardian:

Allergy Eye Drops   Robitussin   Cough Drops   Lactaid   Naproxen Sodium (i.e. Aleve)  
Nasal Decongestant   Pamprin/Midol   Saline Nasal Spray

**ALL MEDICATION MUST BE KEPT IN THE SCHOOL NURSE'S OFFICE.**

## **Illness**

The following are some symptoms which may mean that your child is ill. Your child should remain at home when he/she has:

Fever, Chills, Vomiting, Diarrhea, Unusual skin rash, Sore throat, Enlarged glands,  
Abdominal pain, Running or inflamed eyes

A child should remain home at least 24 hours without a fever and/or vomiting following an illness. By following these guidelines, you will protect not only the health of your child, but the health of his/her classmates.

Please note that your child will not be able to attend school if he/she is suffering from pink eye, head or body lice, impetigo, ring worm, scabies, unusual skin rash, severe sore throat or fever.

If you have any questions, please contact the school nurse:

Mrs. Claire Lindelow, R.N.

Phone: 610-383-3730 ext. 81541

Fax: 610-383-3725

[lindelowe@casdschools.org](mailto:lindelowe@casdschools.org)





# COATESVILLE AREA SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 25, 2017

REVISED:

## 815-AR-0. USER AGREEMENT

Building: \_\_\_\_\_

User is: ☐ Employee

☐ Student

☐ Guest

I acknowledge that I have received and read the Acceptable Use Of Internet, Computers, And Network Resources Policy. I understand that it is my responsibility to review and abide by the policy, and to contact the Technology Department if I have any questions or need clarification with regard to this policy.

I acknowledge that the district's Internet, computers and network resources are the property of the district and that I have no expectation of privacy in anything created, stored, sent, deleted, received or displayed on or over the district's Internet, computers or network resources. I further acknowledge that failure to comply with Board policy or inappropriate use of the Internet, computers or network resources may result in action including, but not limited to, usage restrictions, loss of access privileges, disciplinary action and/or legal proceedings. I hereby release the district and its Board members, employees and agents from any claims and damages arising from my use of, or inability to use, the district's Internet, computers and network resources.

User Name: \_\_\_\_\_ (please print)

User Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Students are required to have a parent/guardian read and sign the following:**

I have read and reviewed with my child the Acceptable Use Of Internet, Computers, And Network Resources Policy. I acknowledge that access is designed for educational purposes and that the district has taken precautions to filter access to inappropriate material by minors; however, I also recognize that it is impossible for the district to restrict access to all controversial and inappropriate materials. I will hold harmless the district, its Board members, employees and agents for any harm caused by materials obtained via the district's Internet, computers or network resources. I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby request that my child be allowed access to the district's Internet, computers and network resources.

Parent/Guardian Name: \_\_\_\_\_ (please print)

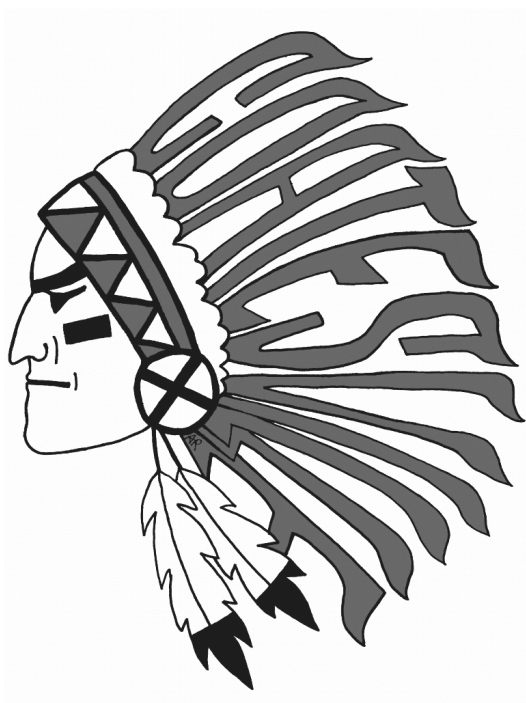
Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***\*Users are required to sign and submit this User Agreement form to the building principal annually.***



# ACADEMIC INFORMATION



## General Information

### Bell Schedule

"A" Schedule

#### Bell Schedule 2018-2019

Period	BEGIN	END
HR	7:05	7:29
1st	7:32	8:22
2nd	8:25	9:15
3rd	9:18	10:08
4A	10:11	10:41
4B	10:41	11:11
4C	11:11	11:41
5th	11:44	12:34
6th	12:37	1:27
7th	1:30	2:20

4A LUNCH 10:11 a.m.-10:41 a.m.

4B/C CLASS: 10:44 a.m.-11:41 a.m.

4A CLASS 10:11 a.m.-10:41 a.m.

4B LUNCH 10:41 a.m. – 11:11 a.m.

4C CLASS 11:14 a.m. – 11:41 a.m.

4A/B CLASS 10:11 a.m. -11:08 a.m.

4C LUNCH: 11:11 a.m.-11:41 a.m.

### Graduation Requirements

The Board of School Directors of the Coatesville Area School District has adopted the graduation policies which meet the graduation requirements established by the Commonwealth of Pennsylvania. The total number of credits needed to graduate is as follows:

#### Credits for Graduation

Subject	Credits
English	4.0
Social Studies	4.0
Mathematics	4.0
Science	4.0
Health	0.5
Wellness and Fitness	1.0
Electives	6.5
<b>TOTAL</b>	<b>24.0 Credits</b>

<b>Promotion Policy (Required Credits and Subject Areas must be met)</b>	
Credits needed to be promoted from grade 9 to grade 10	<b>5.5 Credits</b>
Credits needed to be promoted from grade 10 to grade 11	<b>11.0 Credits</b>
Credits needed to be promoted from grade 11 to grade 12	<b>17.0 Credits</b>
Students must be able to schedule enough credits and meet Graduation requirements in order to be placed in a Senior homeroom.	

<b>Grading Policy</b>	
90-100	State and local standards have been achieved at a distinguished level
80-89	State and local standards have been achieved at an advanced level
70-79	State and local standards have been achieved at a proficient level
60-69	State and local standards have been achieved at a basic level
59 & below	State and local standards have been achieved at a below basic level (no academic credit awarded)

### **Honor Roll**

The Distinguished honor roll will be for those students earning a 90% or higher in all subjects. The Honor Roll will be for those students earning 80% or higher in all subjects.

### **Progress Reports**

Interim progress report notices will be mailed after the 23<sup>rd</sup> day of each marking period. Teachers may also distribute additional notices that are to be signed by a parent and returned to the teacher. Feel free to contact counselors, teachers, or administrators regarding any questions or concerns. Parents can also access student's information via the Home Access Center.

### **Home Access Center**

The Coatesville Area School District values parent partnerships and recognizes the importance that communication between home and school can have in promoting academic success. As a measure of our commitment to increasing that communication, the district will be providing "Home Access" to each parent/guardian for each Coatesville Area School District student. Home Access provides parents/guardians with the ability to see a student's schedule, attendance history, and registration information. Parent/guardians will also be able to update phone numbers and email within "Home Access" in order to ensure that the district has the most up to date contact information for each student. Parents of high school students will be able to view student grades, assignments, and report cards. The Home Access account can be accessed from the Resources tab on the school district's web site:

<https://www.casdschools.org/>

### **SCOIR**

The Coatesville Area Senior High School Campus will be utilizing SCOIR. The Mission of SCOIR is to improve access to the opportunities that a college education provides. SCOIR enables students, parents, counselors, and colleges to make better decisions that achieve more positive outcomes. SCOIR is a program that creates an open and transparent approach to college admissions so students are able to discover colleges that match their interests and learn about the colleges, parents are able to access financial calculation tools to compare the costs of attending colleges, counselors can assist students in uploading and inputting application materials including transcripts, letters of recommendations, and student resumes, while colleges are able to discover, learn about, and connect with students interested in their school. Students, Parents, and Counselors can access SCOIR at [www.scoir.com](http://www.scoir.com)

## Interscholastic Sports Programs

The Coatesville Area Senior High School Campus is a member school the Ches-Mont League National Division and District One ([www.piaad1.org](http://www.piaad1.org)) of the Pennsylvania Interscholastic Athletic Association ([www.PIAA.org](http://www.PIAA.org)). Any student interested in participating in a PIAA sponsored sport must have a complete Comprehensive Initial Pre-Participation Physical Evaluation (CIPPE) form prior to participating.

The CIPPE may not be authorized earlier than June 1st and shall be effective, regardless of when performed during a school year, until the next May 31st.

**Sports Physical Information (CIPPE forms can be found in the main office, athletic office, or at [www.PIAA.org](http://www.PIAA.org))**

Fall Sports	Winter Sports	Spring Sports
Football	Basketball (boys and girls)	Baseball
Soccer (boys and girls)	Wrestling	Softball
Cross Country (boys and girls)	Swimming (boys and girls)	Girls Lacrosse
Golf	Indoor Track (boys and girls)	Boys Tennis
Field Hockey		Track (boys and girls)
Girls Tennis		
Girls Volleyball		

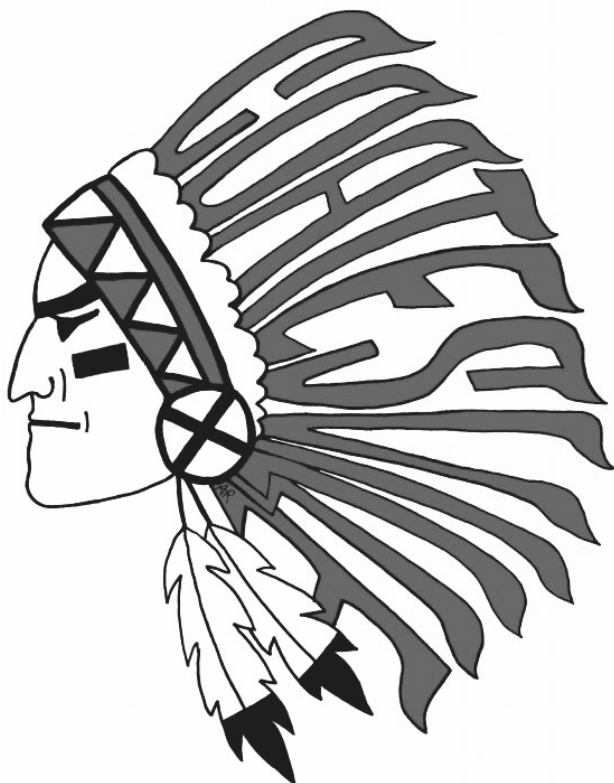
## Eligibility

In order for a student to participate in an extra-curricular activity, he/she must meet academic and attendance standards. Students absent 20 or more days of school during a semester may not participate in activities until he/she has attended forty-five (45) days of school following the 20<sup>th</sup> day of absence.

A student will be eligible if he/she is passing all subjects with the exception of one major and one other subject or any type. If a student has failed 2 subjects for the marking period, he/she must attend tutorial classes and is ineligible for a 20 day period. At the end of the 20 days, the student may return to the activity if he/she is no longer failing. In order to maintain eligibility, students may not be failing two subjects at the end of each week. Weekly academic eligibility is monitored for all students participating in extra-curricular activities (including, but not limited to: athletics, clubs, and school sponsored activities.)

At the end of the school year a student must meet the promotion requirements of the Coatesville Area School District. Any student retained in a grade will be ineligible for the first marking period of the fall semester.

# **COATESVILLE AREA SENIOR HIGH SCHOOL CODE OF STUDENT CONDUCT**



**2018-2019**

2018/2019  
Coatesville Area School District  
Coatesville, PA 19320  
(610) 466 - 2400

**CIVIL RIGHTS STATEMENT**

Coatesville Area School District shall provide equal opportunities for education to all persons regardless of their race, religion, color, ancestry, national origin, sex, handicap or disability as provided by the Pennsylvania Fair Educational Opportunities Act, 24 P.S. §5002 et seq., the Pennsylvania Human Relations Act, 42 P.S. §951, et seq., and Title VI of the Civil Rights Act of 1964, 42 U.S.C.A. §2000d, et seq.

For information regarding civil rights, grievance procedures, or services, activities and facilities that are accessible to and usable by handicapped persons, contact The Director of Pupil Services/Data Assessment, 3030 C.G. Zinn Road, Thorndale, PA 19372 (610- 466-2400).

El Distrito Escolar de la Región de Coatesville (Coatesville Area School District) debe proveer oportunidades para educar a todas personas a pesar de su raza, religión, color, ascendencia, origen nacional, sexo, estado de minusválida o discapacidad, como se provee por el acto de Relaciones Humanos de Pensilvania, 42 P.S. Sección 951, et seq., y Título VI del Acto de Derechos Civiles de 1964, 42 U.S.C.A. Section 2000d, et seq.

Para obtener la información con respecto a los derechos civiles, procedimientos para anotar quejas, servicios, actividades y facilidades que son accesibles y utilizables por las personas minusválidas, póngase en contacto con: El Director de los Servicios Estudiantiles (Director of Pupil Services/Data Assessment), 3030 C.G. Zinn Road, Thorndale, PA 19372 (610-466-2400).

**Foreword**

The Codes of Student Conduct, inclusive of Student Rights and Responsibilities; the Attendance Policy; the Elementary Code of Conduct; the Secondary Code of Conduct; and, the Code of Conduct for Riding the School Bus, were each reviewed by the administration to determine their effectiveness, as well as, to refine the language for additional clarity. The Codes that will be in effect for the 2018 – 2019 academic school year contain very few additions, modifications, and /or amendments from prior editions of the Codes.

Nationally, school officials and parents are concerned with safe schools and increasing student achievement. These Codes of Student Conduct have been developed with that in mind, and not to be punitive in nature.

Please read, discuss, and review these Codes of Conduct with your child(ren). Also, please be certain to keep your child's school records updated with current contact information, name changes, address, and home and employment phone numbers.



# COATESVILLE AREA SCHOOL DISTRICT

## CODE OF STUDENT CONDUCT

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## **Student Rights and Responsibilities**

### **§1 Adoption of Student Code of Conduct.**

The Board adopts this Code of Student Conduct in accordance with sections 510 and 511 of the School Code, 24 P.S. §§5-510, 5-511, and the regulations of the State Board of Education, 22 Pa. Code §12.3(c).

### **§2 Definitions.**

Except as expressly provided otherwise in this Code of Student Conduct or in Applicable Law, capitalized terms shall have the meanings specified herein. Such meanings shall be applicable to both the singular and plural of the term defined. Whenever the context requires, words used in the singular shall be construed to mean or include the plural and vice versa; and pronouns of any gender shall be deemed to include and designate the masculine, feminine, and neuter genders. “Or” shall include “and/or”. “Report” and “Complaint” shall be deemed to have the same meaning and shall be treated the same.

(a) “Applicable Law” means and Includes all federal, state and local statutes, ordinances, resolutions and regulations, Including the rules and regulations of any government authority, District rules, regulations and policies applicable to the District, and Includes all applicable case law, court orders, injunctions and consent decrees.

(b) “At School” and “School” means when students are at school and during such time as they are under the supervision of the District and teachers, Including the time necessarily spent in coming to and returning from school. The term “At School” Includes:

(i) When participating in or attending any District Program(s), Including a Program(s) that take place: (a) before or after the school day, or (b) on non-school days;

(ii) While on District buses or other vehicles going to or coming from school or any Program(s);

(iii) When going to or coming from School or a Program(s), (a) while at any school bus stop and (b) while going to or coming from any school bus stop;

(iv) While under the supervision of the District on any Trips;

(v) Conduct that occurs outside of or way from School that has a nexus to School because it or its consequences causes a disruption at School or comes into school via the Internet or by other means.

(c) “Board” means the Board of School Directors of the District.

(d) “Board Policy” means any policy that has been adopted or approved

by the Board at a public school board meeting, that is applicable to the conduct under consideration, and that is in effect on the date(s) when the conduct under consideration occurred.

(e) “Bullying” means an intentional electronic, written, verbal or physical act, or a series of acts: (1) directed at another student or students; (2) that is severe, persistent or pervasive; and (3) that has the effect of doing any of the following: (i) substantially interfering with a student's education; (ii) creating a threatening environment; or (iii) substantially disrupting the orderly operation of the school; provided that any expressive conduct outside of school is not protected by the First Amendment.

(f) “Code” means this Code of Student Conduct.

(g) “Contraband” means any goods, property, tools, equipment, drugs, weapons or other thing whose possession or use In School or At School is prohibited by Applicable Law or this Code.

(h) “Controlled Substance(s)” shall mean and Include all: (1) controlled substances prohibited by Applicable Law; (2) Look-Alike Drugs; (3) alcoholic beverages; (4) anabolic steroids; (5) drug paraphernalia; (6) volatile solvents or inhalants, Including glue and aerosol products; (7) substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by Applicable Law; and (8) Medication(s), except those Medications for which permission for use in School has been granted In Accordance With Board policy. The term Controlled Substance(s) does not include any prescription medication that is properly prescribed by a health care professional In Accordance With Applicable Law, or any over-the-counter medication when such medication is being used In Accordance With the prescription or medication instructions, and when its possession at School is In Accordance With Board Policy

(i) “Corporal Punishment” means physically punishing a student for an infraction of the Code.

(j) “Dating Partner” means a person, regardless of gender, involved in an intimate relationship with another person, primarily characterized by the expectation of affectionate involvement, whether casual, serious or long-term.

(k) “Dating Violence” means behavior or conduct where one person uses threats of, or uses, physical, sexual, verbal or emotional abuse to control the person's Dating Partner.

(l) “Discipline” means the disciplinary action that may be imposed on any student who violates the rules contained in this Code. There are two types of “Discipline”—(1) “School Discipline,” and (2) “Out-of-School Discipline.” “School Discipline” means any discipline that is authorized for the District to imposed by Applicable Law for conduct that occurs At School. “Out-of-School Discipline” means discipline that is allowed by Applicable Law for conduct that does not occur At School. The types of Discipline that may be imposed are set forth subsequently in this Code.

(m) “Discrimination” means any discrimination, retaliation or

harassment that is unlawful under Applicable Law.

(n) "District" means the Coatesville Area School District, Including all its schools and Programs.

(o) "Drug Paraphernalia" means and Includes any equipment, product, or material that is used for or modified for making, using, or concealing Controlled Substances. The term Includes user-specific products and dealer-specific products. The term also Includes glass hashish pipes, crack cocaine pipes, smoking masks, hashish bongs, cocaine freebase kits, syringes, roach clips, fluorescent grow-lights, hollowed-out cosmetic cases or fake pagers or products purported to cleanse an individual's system of drug residues, digital scales, vials, and small zipper storage bags.

(p) "Harassment" means conduct or words defined by Applicable Law as unlawful harassment, Including Sexual Harassment, racial intimidation or Sexual Violence. Harassment Includes Harassment by students, employees or third parties because of race, color, age, creed, religion, sex, ancestry, national origin, pregnancy, handicap/disability, or any other legally protected status or classification, or for participation in reports of, opposition to, or investigations of alleged Discrimination. Harassment may consist of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts Including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance and which relates to an individual's or group's race, color, age, creed, religion, sex, ancestry, national origin, marital status, pregnancy, handicap/disability or other status protected under Applicable Law when such conduct is:

(i) Sufficiently severe, persistent or pervasive; and

(ii) A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.

(q) "Hazing" means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a person or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in, any organization or team or Program. The term shall include, but not be limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug or other substance, or any other forced physical activity which could adversely affect the physical health and safety of the individual, and shall include any activity which would subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual, or any willful destruction or removal of public or private property. For purposes of this definition, any activity as described in this definition upon which the initiation or admission into or affiliation with or continued membership in an organization is directly or indirectly conditioned shall be presumed to be "forced" activity, the willingness of an individual to

participate in such activity notwithstanding.

(r) “Improper Conduct” means any conduct that is prohibited by an applicable Code of Student Conduct or work rule, but that does not rise to the level of Discrimination, Harassment or Retaliation. Improper Conduct Includes conduct such as graphic, written, electronic, verbal or nonverbal acts Including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person’s school or school-related performance and which relates to an individual’s or group’s race, color, age, creed, religion, sex, ancestry, national origin, marital status, pregnancy, handicap/disability or other status protected under Applicable Law, but does not rise to the level of Harassment, Discrimination or Retaliation under Applicable Law, because, for example, the conduct is not sufficiently severe, persistent or pervasive under Applicable Law.

(s) “In Accordance With” means to be compliant with the applicable rule and all its terms, conditions, limitations and exceptions as applicable.

(t) “Includes” and “Including” mean: (i) by way of example and not limitation; and (ii) inclusive of and not limited by.

(u) “Infraction” means a violation of this Code, a failure to comply with a directive from a teacher or administrator, or a violation of the rules established by a teacher for his/her class or by a Principal for his/her school.

(v) “Look-alike Drug” means and Includes any pill, capsule, tablet, powder, plant matter or other item or substance that is: (1) designed or intended to resemble a Controlled Substance prohibited by this Code; (2) is used in a manner likely to induce others to believe the material is a Controlled Substance; or (3) represented to be a Controlled Substance.

(w) “Medication” means medicines legally prescribed by a licensed health care provider and over-the-counter medicines, Including asthma inhalers, epinephrine auto-injectors, vitamins and other pills, pastes, fluids or other substances sold in a store or over the Internet.

(x) “Parent(s)” means—(A) a natural, adoptive, or foster parent of a child (unless a foster parent is prohibited by State law from serving as a parent); (B) a guardian (but not the State if the child is a ward of the State); (C) an individual acting in the place of a natural or adoptive parent (including a grandparent, stepparent, or other relative) with whom the child lives, or an individual who is legally responsible for the child's welfare; or (D) except as used in sections 20 U.S.C.A. 1415(b)(2) and 1439(a)(5) of this title, an individual assigned under either of those sections to be a surrogate parent.

(y) “Person” means any natural person, Including students, Parents, District employees, contractors, District officials, volunteers and visitors.

(z) “Policy(ies)” means a policy that has been adopted by the Board at a public meeting.

(aa) “Principal(s)” means all principals and assistant principals employed or retained by the District, Including interim or substitute Principals, or the designee(s) of any of them.

(bb) “Program(s)” means and Includes (1) exercises, athletics (Including practices), or games of any kind, school publications, debating, forensic, dramatic, musical, and other activities related to the school program, including raising and disbursing funds for any or all of such purposes and for scholarships; (2) organizations, clubs, societies and groups of the members of any class or school; and (3) all extra-curricular activities and programs of the District, all intramural programs and activities of the District and any other program or activity that has been approved by the Board at a public meeting.

(cc) “Retaliation” shall have the meaning set forth in Applicable Law.

(dd) “School Authority” means any teacher, aide, administrator, school resource officer (“SRO”), or school police officer of the District.

(ee) “School Rule(s)” means any rule contained in Applicable Law, this Code and any rule or requirement imposed by a Principal or teacher that is applicable to the student.

(ff) “Sexual Harassment” shall have the meaning set forth in Applicable Law. It may consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, nonverbal, written, graphic or physical conduct of a sexual nature when:

(i) Submission to such conduct is made explicitly or implicitly a term or condition of a student's status in any educational or other programs offered by a school; or

(ii) Submission to or rejection of such conduct is Used as the basis for educational or other program decisions affecting a student; or

(iii) Such conduct deprives a student or group of individuals of educational aid, benefits, services or treatment; or

(iv) Such conduct is sufficiently severe, persistent or pervasive that a reasonable person in the complainant’s position would find that it unreasonably interferes with the complainant’s performance in school or school-related programs, or otherwise creates an intimidating, hostile, or offensive school or school-related environment such that it unreasonably interferes with the complainant’s access to or participation in school or school-related programs.

(gg) “Sexual Conduct” means any sexual act or conduct engaged in At School. Sexual Conduct Includes rape, sexual assault, sexual battery and sexual coercion.

(hh) “Superintendent” means the Superintendent, or any substitute

superintendent or interim superintendent employed by the District, or his/her delegee.

(ii) “Terroristic Threat(s)” means a threat communicated either directly or indirectly to commit any crime of violence with the intent to terrorize another; to cause evacuation of a building, place of assembly or facility of public transportation; or to otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. (See Policy 233)

(jj) “Tobacco” means a lighted or unlighted cigarette, cigar, pipe, incendiary device, vaping, e-cigarette, any vaping device, any vaping juice or liquid, or other smoking product or material and smokeless tobacco in any form.

(kk) “Trip(s)” means any trip that has been approved by the Board at a public meeting or by the Principal.

(ll) “Under the Influence” means any consumption or ingestion of a Controlled Substance(s) by a student.

(mm) “Weapon” means and Includes any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury. Notwithstanding anything herein to the contrary, when considering the removal of a student with disabilities In Accordance With Applicable Law, the term “Weapon” means any device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, cause death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2 ½ inches in length.

**§ 3 Positive Behavioral Support.** There shall be positive behavioral support strategies available in each school. The staff in each school shall be responsible for being aware of said strategies and implementing them as appropriate and within the sound discretion of staff. However, no student may use the failure of having or implementing positive support strategies as an excuse or defense for violating this Code. Any student who violates this Code shall be subject to discipline in accordance with this Code notwithstanding the absence of behavioral support strategies or implementation of same.

#### **§4 Free Education and Attendance.**

(a) All persons residing in this District and meet the age requirements established by the District in its Policies shall be eligible to attend school in the District subject to the terms, conditions, limitations and exceptions in Applicable Law.

(b) Parents of all children between the ages of 8 and 17 are required by the compulsory attendance law to ensure that their children attend an approved educational institution, unless legally excused.

(c) A student may not be excluded from School or because: (i) the

student is married; (ii) the student is pregnant; (iii) the student has a disability as identified by Chapter 15 (relating to protected handicapped students); or (iv) the student is an eligible student identified under Chapter 14 (relating to special education services and programs).

#### **§4.1 Compulsory Attendance.**

(a) Section 1326 of the Public School Code, 24 P.S. §13-1326, defines “compulsory school age” as “the period of a child’s life from the time the child’s parents elect to have the child enter school, which shall be not later than at the age of eight (8) years, until the age of seventeen (17) years.” Once the election to enroll a child in school is made, the child is subject to the Public School Code’s compulsory attendance requirements.

(b) The School Board requires that school-aged pupils enrolled in the public schools of this District attend regularly in accordance with Applicable Law. The educational program offered by the District is predicated upon the presence of the pupil and requires continuity of instruction and classroom participation.

#### **§4.2 Excusals from Public School Attendance.**

In accordance with the Public School Code and State Board Regulations, the District will excuse the following children from attendance in public schools:

(a) Students attending an approved non-public or private school who have met the requirements of Applicable Law.

(b) Students sixteen (16) or seventeen (17) years of age enrolled in approved private trade or business school.

(c) Children of at least fifteen (15) years of age and are engaged in farm work or private domestic work pursuant to a permit approved by the School Board in accordance with the regulations prescribed by the Superintendent of Public Instruction.

(d) Children fourteen (14) years of age, who have completed elementary school and are engaged in farm work or private domestic work pursuant to a permit approved by the School Board in accordance with Applicable Law.

(e) Children who are sixteen (16) years of age and regularly engaged in useful and lawful employment during the school session with a valid employment certificate. Regularly engaged means thirty-five (35) or more hours per week of employment.

(f) Students with the approval of the Superintendent receiving private instruction from a properly qualified tutor.

(g) Students receiving instruction at home, who are temporarily



unable to attend school for medical reasons.

i. Applications for Homebound Instruction must have a physician's signature and all applicants must be approved by the School Board and recommended by the Superintendent.

(h) Students participating in a work study or career exploration program approved by the School Board.

(i) Students participating in a work release program, which includes school attendance for a portion of the school day where permission of the Principal has been obtained.

(j) Senior students taking a combination of college and high school courses.

(k) Senior students attending a college under an early entrance arrangement with the Principal's approval.

(l) Students gaining early entrance to military service with the Principal's approval.

(m) Graduating students participating in supervised commencement preparation provided that such participation not last more than three (3) days.

(n) Students in a Home Education Program that has been approved in accordance with Applicable Law and that meets the standards of Applicable Law.

#### **§4.3 Work Experience for Seniors**

(a) A senior may be excused from school after a half day of attendance for work experience purposes, at the discretion of the building Principal.

(b) Any student excused for a work experience program must be enrolled in properly scheduled classes in order to fulfill the graduation requirements of Chapter IV curriculum regulations and District policy.

(c) Any request for participation in a work experience program and early excusal from school must be submitted in writing by the student's parents and must be granted by the Principal.

(d) A senior student must be gainfully employed during the time that he/she is excused for work experience and have proper working papers.

(e) An accurate, up-to-date list of students involved in work experience programs must be on file with the Principal. This listing is to include each

student's name, address, and telephone number of employer and any other data appropriate to the work experience program.

(f) The excused student is to leave the school area immediately using his/her own means of transportation and is not to loiter around the school or community.

(g) Once the student is excused, he/she becomes the responsibility of the parent and is no longer a charge of the school district.

(h) A student granted the privilege of participating in a work experience program who loses his/her job, loiters around the school or community, or otherwise violates the spirit of these rules will have his/her permission to participate revoked and will be reassigned to classes.

(i) There should be a periodic (3 weeks) review of job status for participating students by the high school Principal or his/her designee.

#### **§4.4 Acceptable Reasons for Absences, Lateness or Early Dismissal**

(a) Observance of religious holidays.

(b) Religious instruction (maximum of 36 hours per school year).

(c) Trips to exhibitions, colleges, places of constructive educational interest and planned vacations may be excused, to a total of two (2) weeks duration per year, provided prior written notification is received from the Parent(s), the student is in good academic standing and approval is granted by the Principal. This two (2) week period may be extended or reduced at the discretion of the Principal or his/her designee.

(d) Domestic shelters, clinics, medical or dental appointments that cannot be arranged after school hours. Verification from the provider or a note from the Parent(s) is required.

(e) Tutorial work in a field not offered by the District.

(f) Illness or recovery from an accident.

(g) Quarantine of the home.

(h) Death in the family.

(i) Court appearance.

(j) Unavoidable family emergency documented with records required by the Principal.

#### **§4.5 Unacceptable Reasons for Absences, Lateness or Early Dismissals**

Children will not be excused from school for other than compelling reasons. The following are non-exclusive examples of unacceptable reasons for absences, lateness or early dismissals:

- (a) Baby-sitting.
- (b) Running errands.
- (c) Shopping.
- (d) Missing the school bus/ride or suspension from school bus.
- (e) Participating in private lessons or hobbies.
- (f) Failure of car to start.
- (g) Weather conditions.
- (h) Oversleeping.

#### **§4.6 Documentation Required for Absence, Lateness or Early Dismissal**

(a) A note from a parent is required following any absence. The sending of a note, in and of itself, does not make an absence, lateness or early dismissal excusable.

(b) Absences for three or more consecutive days may require a physician's excuse. The District will make such a determination.

(c) Parents/guardians and students should submit written excuse within three (3) school days of the absence. If written explanation is not submitted within this period, the absence becomes unlawful.

(d) Cumulative Lawful Absences. After an accumulation of ten (10) days of absences in one school year, a physician's excuse and parental conference may be requested. If such a request is made but not complied with, all subsequent absences will be unexcused/illegal. A physician's excuse may also be required for any consecutive absence of three (3) or more school days. Funerals and pre-approved educational trips will not be included in the ten day limit after which a physician's excuse could be required. Other exceptions: Extenuating circumstances as determined by the Principal.

## § 5 General Responsibilities of Students; Limitations of Liability

(a) Student responsibilities include regular school attendance, conscientious effort in classroom work and homework, and conformance to School Rules.

(b) Students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.

(c) No student has the right to interfere with the education of fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators and all others who are involved in the educational process.

(d) Students should express their ideas and opinions in a respectful manner.

(e) It is the responsibility of each student At School to conform to the following:

(1) Be aware of all rules for student behavior and conduct himself/herself In Accordance With them.

(2) Students should assume that, until a rule is waived, altered or repealed in writing, it is in effect.

(3) Volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.

(4) Dress and groom to meet standards of safety and health, and not to cause substantial disruption to the educational processes.

(5) Assist the school staff in operating a safe school for the students enrolled therein.

(6) Comply with Applicable Law.

(7) Exercise proper care when using public facilities and equipment.

(8) Attend school daily and be on time at all classes and other School functions.

(9) Make up work when absent from school.

(10) Pursue and attempt to complete satisfactorily the courses of study prescribed by the District.

(11) Report accurately in student media.

(12) Not use obscene language in student media or on school premises.

(f) The District shall not be liable for the loss, damage, theft or misuse of any electronic device or other student property. The student and Parent assumes all risks for damage to or loss of any property brought

to School by any student or Parent. The District also shall not be responsible for any accidents or injuries to a student or any other person or persons except as may be permitted under Applicable Law.

## **§ 6 Discrimination.**

Consistent with the Pennsylvania Human Relations Act (43 P.S. §§ 951— 963), and other Applicable Law, a student may not be denied access to a free and full public education, nor may a student be subject to disciplinary action on account of race, sex, color, religion, sexual orientation, national origin or disability or any other legally protected characteristic.

## **§ 7 Corporal punishment.**

Corporal Punishment is prohibited. Notwithstanding anything in this Code to the contrary, teachers and school authorities may use reasonable force under the following circumstances:

- (1) To quell a disturbance;
- (2) To obtain possession of weapons or other dangerous objects;
- (3) For self-defense; or
- (4) For the protection of persons or property.

## **§ 8 Disciplinary Consequences; Exclusions from School.**

(a) *Types of Discipline.* Any student who violates this Code or class rules established by the teacher shall be subject to discipline. Discipline may take the form of (i) class discipline as determined by a teacher; (ii) suspension of privileges; (iii) detention before or after school; (iv) restitution; (v) student conference; (vi) community service; (vii) assignment to the in-school suspension room; (viii) suspension from school; (ix) assignment to an alternative school; (x) reflective assignment; (xi) expulsion; (xii) exclusion from extra-curricular or co-curricular activities; (xiii) removal from Honor Society; (xiv) confiscation of contraband; (xv) removal or exclusion from a particular class, program or activity; or (xvi) such other discipline as may be appropriate. Additional conditions may be assessed with any discipline that is imposed. In the case of exclusions from school or activities, conditions may be imposed for readmission to School.

(b) *Additional Consequences.* In addition to discipline, the District may take the following actions: (i) parent contact; (ii) referral to Pro-Team; (iii) peer mediation; (iv) referral to law enforcement; (v) referral to Juvenile Court; (vi) an apology; (vii) referral to guidance counselor or other support service; (viii) required and successful training; (ix) requirement for an evaluation to ensure that the student does not present a threat to himself/herself or others; and (x) other actions as deemed necessary by the District.

(c) *Referrals by Teachers.* Whenever a teacher makes a disciplinary referral, the teacher shall contact that student's parent within one work day of the referral.

(d) *Determination of Discipline and Other Consequences.*

Notwithstanding anything in this Code to the contrary, the disciplinary consequence will be determined based upon the consideration of relevant factors, which may include any one or more of the following: (i) the egregiousness of the student's conduct; (ii) the student's academic record; (iii) the student's past disciplinary record; (iv) mitigating factors; and (v) aggravating factors. The egregiousness of the student's conduct may be determined in accordance with the levels of offenses as described subsequently in this Code. Although the levels of offenses shall be considered, they are not determinative. Instead, they are just one of the factors that will be considered.

(e) Suspensions or expulsions affecting students with disabilities shall be governed by Applicable Law, including 22 Pa. Code § 14.143 (relating to disciplinary placements) and 34 CFR 300.519—300.529 (relating to discipline procedures).

(f) Suspensions.

i. "Suspension" means exclusion from school for a period of from one (1) to ten (10) consecutive school days.

ii. Suspensions may be imposed by the Principal, the Director of Pupil Services, the Director of Elementary and Secondary Schools or the Superintendent.

iii. A student may not be suspended until the student has been informed of the reasons for the suspension and given an opportunity to respond; provided however, prior notice of the intended suspension need not be given when it is clear that the health, safety or welfare of the school community is threatened.

iv. The Parents and the Superintendent be notified immediately in writing when a student is suspended.

v. When a suspension exceeds three (3) school days, the student and Parent shall be given the opportunity for an informal hearing consistent with Applicable Law.

vi. Suspensions may not be made to run consecutively beyond the ten (10) school day period for any one infraction.

vii. Students are responsible to make up exams and work missed while being disciplined by suspension and shall be permitted to complete these assignments as determined by the Principal, Director of Pupil Services, Director of Elementary and Secondary Schools or Superintendent.

(g) Expulsion

i. "Expulsion" means an exclusion from school for a period exceeding ten (10) school days and may be permanent expulsion.

ii. Expulsions may be imposed only by the Board after a hearing In Accordance With Applicable Law.

iii. During the period prior to the hearing and decision of the Board in an expulsion case, the student shall be placed in his normal class except as allowed under Applicable Law.

iv. Students who are under seventeen (17) years of age are subject to the compulsory school attendance law even though expelled.

(i) The initial responsibility for providing the required education rests with the student's Parent(s), through placement in another school, tutorial or correspondence study, or another educational program approved by the Superintendent.

(ii) Within thirty (30) days of action by the Board, the Parent(s) shall submit to the Superintendent written evidence that the required education is being provided In Accordance With Applicable Law or that they are unable to do so. If the Parent(s) is unable to provide the required education, the District shall, within ten (10) days of receipt of the notification, make provision for the student's education.

(iii) A student with a disability shall be provided educational services as required by Applicable Law, Including the Individuals with Disabilities Education Act (20 U.S.C.A. §§ 1400 to 1482).

## **§ 9 Exclusion from classes—In-School Suspension.**

(a) A student may not receive an in-school suspension unless the student has been informed of the reasons for the suspension and has been given an opportunity to respond before the suspension becomes effective.

(b) Communication to the parents or guardian shall immediately follow the suspension action taken by the school.

(c) When the in-school suspension exceeds ten (10) consecutive school days, an informal hearing with the principal shall be offered to the student and the student's parent or guardian prior to the eleventh (11<sup>th</sup>) school day In Accordance With Applicable Law

(d) The District has the responsibility to make provision for the student's education during the period of the in-school suspension.

## **§ 10 Hearings.**

(a) *General.* Education is a statutory right, and students shall be afforded due process if they are to be excluded from school. In a case involving a possible expulsion, the student is entitled to a formal hearing.

(b) *Formal hearings.* A formal hearing is required in all expulsion actions. This hearing may be held before the governing board or an authorized committee of the board, or a qualified hearing examiner appointed by the board. When a committee of the board or a hearing examiner conducts the hearing, a majority vote of the entire governing board is required to expel a student. The following due process requirements shall be observed regarding the formal hearing:

(1) Notification of the charges shall be sent to the student's Parent(s) by certified mail.

(2) At least three (3) days' notice of the time and place of the hearing shall be given. A copy of the expulsion policy, notice that legal counsel may represent the student and hearing procedures shall be included with the hearing notice. A student may request the rescheduling of the hearing when the student demonstrates good cause for an extension.

(3) The hearing shall be held in private unless the student or parent requests a public hearing.

(4) The student may be represented by counsel, at the expense of the Parents, and may have a Parent(s) attend the hearing.

(5) The student has the right to be presented with the names of witnesses against the student, and copies of the statements and affidavits of those witnesses if there are any.

(6) The student has the right to request that the witnesses appear in person and answer questions or be cross-examined.

(7) The student has the right to testify and present witnesses on his own behalf.

(8) A written or audio record shall be kept of the hearing. The student is entitled, at the student's expense, to a copy. A copy shall be provided at no cost to a student who is indigent.

(9) The hearing shall be held within fifteen (15) school days of the notification of charges, unless mutually agreed to by both parties. A hearing may be delayed for any of the following reasons, in which case the hearing shall be held as soon as reasonably possible:

(i) Laboratory reports are needed from law enforcement agencies;



(ii) Evaluations or other court or administrative proceedings are pending due to a student invoking his rights under the Individuals with Disabilities Education Act (20 U.S.C.A. §§ 1400—1482); or

(iii) In cases in juvenile or criminal court involving sexual assault or serious bodily injury, delay is necessary due to the condition or best interests of the victim.

(10) Notice of a right to appeal the results of the hearing shall be provided to the student with the expulsion decision.

(c) *Informal hearings.* The purpose of the informal hearing is to enable the student to meet with the appropriate school official to explain the circumstances surrounding the event for which the student is being suspended or to show why the student should not be suspended.

(1) The informal hearing is held to bring forth all relevant information regarding the event for which the student may be suspended and for students, their parents or guardians and school officials to discuss ways by which future offenses might be avoided.

(2) The following due process requirements shall be observed regarding the informal hearing:

(i) Notification of the reasons for the suspension shall be given in writing to the parents or guardians and to the student.

(ii) Sufficient notice of the time and place of the informal hearing shall be given.

(iii) A student has the right to question any witnesses present at the hearing.

(iv) A student has the right to speak and produce witnesses on his own behalf.

(v) The school entity shall offer to hold the informal hearing within the first 5 days of the suspension.

## **§ 11 Freedom of Expression.**

(a) The right of students to freedom of speech is guaranteed by the Constitution of the United States, the Constitution of the Commonwealth and Applicable Law.

(b) Subject to the terms, conditions, limitations and exceptions set forth in Applicable Law, students shall have the right to express themselves unless the expression materially and substantially interferes with the educational process, threatens serious harm to the school or community, teachers, administrators, students or others, or encourages unlawful activity or interferes with another individual's rights.

(c) Students may use publications, handbills, announcements, assemblies, group meetings, buttons, armbands and any other means of communication, provided that the Using of public school communications facilities shall be In Accordance With the regulations of the District or the rules established by the Principal or Superintendent.

(d) Students have the responsibility to obey laws governing libel and obscenity and to be aware of the full meaning of their expression.

(e) Students have the responsibility to be aware of the feelings and opinions of others and to give others a fair opportunity to express their views.

(f) Identification of the individual student or at least one responsible person in a student group may be required on posted or distributed materials.

(g) School officials may require students to submit for prior approval a copy of materials to be displayed, posted or distributed on school property, subject to Applicable Law.

(h) Bulletin boards must conform to the following: (i) the District may restrict the use of bulletin boards; (ii) bulletin board space may be provided as determined by the District for the use of students and student organizations; and (iii) school officials may require that notices or other communications be officially dated before posting, and that the materials be removed after a prescribed reasonable time to assure full access to the bulletin boards.

(i) The wearing of buttons, badges or armbands shall be permitted as a form of expression, but it is subject to the terms, conditions, limitations and exceptions set forth in Applicable Law.

(j) The District may set forth the time and place of distribution of materials so that distribution would not materially or substantially interfere with the requirements of appropriate discipline in the operation of the school.

(1) A proper time and place set for distribution is one that would give the students the opportunity to reach fellow students.

(2) The place of the activity may be restricted to permit the normal flow of traffic within the school and at exterior doors.

## **§ 12 Flag Salute and the Pledge of Allegiance.**

It is the responsibility of every citizen to show proper respect for his country and its flag. However, (1) students may decline to recite the Pledge of Allegiance and may refrain from saluting the Flag because of personal belief or religious convictions; and (2) students who choose to refrain from such participation shall respect the rights and interests of classmates who do wish to participate.

## § 13 Hair and Dress.

a. The Board may establish dress codes or require that students wear school uniforms. Policies may apply to individual school buildings or to all school buildings.

1. Each elementary school has the following uniform dress code. Students are required to wear black or tan bottoms (no jeans) and polo tops (collared shirt) of red, white, or black or a combination thereof.

2. Failure to comply with the dress code will result in the following progressive disciplinary action being taken:

	a.	First Offense: Student's Parent Contacted
Parent Conference	b.	Second Offense: Detention with Mandatory
	c.	Third Offense: Two (2)-Day Suspension
Administrative Review Team Hearing	d.	Fourth Offense: Five (5)-Day Suspension and
for expulsion.	e.	Subsequent Offence(s): referral to School Board

3. Notwithstanding the foregoing schedule of progressive discipline, if there are aggravating factors in addition to the failure to comply with the dress code, more serious discipline may be applied.

b. Students have the right to govern the length or style of their hair, including facial hair. Any limitation of this right must include evidence that length or style of hair causes disruption of the educational process or constitutes a health or safety hazard. When length or style of the hair presents a health or safety hazard, some type of covering shall be Used.

c. Students may be required to wear certain types of clothing while participating in physical education classes, shops, extracurricular activities or other situations when special attire may be required to insure the health or safety of the student.

d. Students have the responsibility to keep themselves, their clothes and their hair clean. School officials may impose limitations on student participation in the regular instructional program when there is evidence that the lack of cleanliness constitutes a health hazard.

e. Notwithstanding anything in this Code to the contrary, rules prohibiting certain dress do not apply to such dress as worn pursuant to religious belief, unless the dress presents a safety danger to a specific activity (such as loose clothing around mechanical equipment used by the student) or where the activity requires the wearing of specific clothing, such as a team sport.

f. Specific Rules.

1. *Special Events.* In the cases of special ceremonies, concerts, dances, etc., the Principal has the right to establish standards of dress for special school related events, including, but not limited to, Graduation Ceremonies, Music Concerts, Induction Ceremonies, Award Ceremonies, and other school related functions.

2.*Certain Specific Items.* Students may not wear muscle shirts, spiked collars, spiked bracelets, spiked belts, long metal chains, or other potentially dangerous articles At School. Students may not wear clothing with the midriff is visible or clothing with only spaghetti straps.

3.*Head covering, Clothing, And Expensive Personal Items.* The wearing of head coverings by students of either sex, including sweat bands while indoors is prohibited. This includes all interior areas of school building such as classrooms, corridors, auditoriums, offices, etc., during school related events, as well as during the school day. Exceptions will be granted for medical reasons or as part of a religious practice.

4.*Buttons and Badges.* In addition, buttons, badges, patches, shirts, jackets, hats or other articles displaying messages referring to alcohol, drugs, sex, gangs or a cult are prohibited.

5.*Footwear.* Students are prohibited from wearing flip-flops and sliders.

6.*General Procedures.* Generally, students violating the dress code will be sent to an administrator. Students will be sent home after parental contact or the parent must bring in a change of clothes. Continued violation of the Student Dress & Grooming Policy will be regarded as insubordination and the student may be suspended.

7.*Expensive Clothing or Articles.* Students are discouraged from bringing expensive personal property i.e., electronic devices to school or wearing expensive clothing or jewelry. The School District shall not be responsible for the loss or theft of any such items.

## **§ 14 Confidential Communications.**

(a) Use of a student's confidential communications to school personnel in legal proceedings is governed by Applicable Law. See, for example, 42 Pa.C.S. § 5945 (relating to confidential communications to school personnel).

(b) Information received in confidence from a student may be revealed to the student's Parents, the principal or other appropriate authority when the health, welfare or safety of the student or other persons is clearly in jeopardy.

## **§ 15 Searches.**

(a) Searches shall be conducted In Accordance With Applicable Law. Principals, the School Resource Officers, school police, the Director of Pupil Services, Special Education Supervisors, the Director of Special Education, the Assistant to the Superintendent, the Director of Elementary and Secondary Schools and the Superintendent may conduct searches. No other District official may conduct

a search, unless the search is necessary to protect the health and safety of students and others, such as when there is a search for a weapon, and it is reasonably believed that waiting for a person authorized to conduct a search may lead to injury.

(b) Illegal or prohibited materials seized during a student search may be used as evidence against the student.

(c) Prior to a locker search, the student shall be notified and given an opportunity to be present. When school authorities have a reasonable suspicion that the locker contains materials that pose a threat to the health, welfare or safety of students in the school, student lockers may be searched without warning.

(d) **Reasonable Suspicion Drug and Alcohol Testing.** The District may require drug and alcohol testing if it has reasonable suspicion that the student is Under the Influence. Reasonable suspicion may be based on the student's behavior, medical symptoms, vital signs or other observable factors. Where there is reasonable suspicion the testing may Include blood analysis, urine analysis, saliva analysis or the administration of a breathalyzer test.

## **§16 Rules of Conduct; Infractions.**

1. Levels of Infractions. Infractions are divided into the following four (4) levels:

a. **Level 1 Infractions.** Level 1 infractions are minor incidents that generally do not involve or affect other Persons. It includes student behaviors that impede orderly classroom procedures or interferes with school operation to a minor or negligible extent. Except where there are repeated instances of Level 1 infractions or other aggravating circumstances, Level 1 infractions generally do not result in suspension, in-school suspension or expulsion.

b. **Level 2 Infractions.** Level 2 infractions are infractions that are more serious than Level 1 infractions and that can be described as repetitive or frequent or that cause a serious disruption to the learning climate of the school or affect other Persons. Except where there are repeated instances of Level 1 or 2 infractions or other aggravating circumstances, Level 2 infractions generally do not result in suspension, in-school suspension or expulsion.

c. **Level 3 Infractions.** Level 3 Infractions are serious infractions which result or could result in the violation of the legal rights of other, violence to another person, damage or destruction of property, conduct that poses a direct threat to the safety of others in school, or conduct that may constitute a criminal offense where exclusion from School would be justified. Level 3 Infractions can also Include repeated Level 1 or Level 2 Infractions where progressive discipline does not appear to be working.

d. **Level 4 Infractions.** Level 4 infractions are infractions that are serious, perhaps criminal in nature, where expulsion from School is justified or intervention by law enforcement is justified. Level 4 Infractions can also Include repeated Level 1, Level 2 or Level 3 Infractions where progressive discipline does not appear to be working.

e. **Specific Infractions.** Notwithstanding anything herein to the contrary, certain infractions, such as with regard to violations of the dress code, carry specific consequences, absent aggravating circumstances.

2. **Prohibited Conduct: Guidance as to Levels of Infractions.** The conduct described in the following chart is prohibited At School or, where indicated, Outside-of-School. Conduct outside of school that is prohibited will not consist of a suspension, in-school suspension, or expulsion, unless Applicable Law allows it. To the extent that conduct outside of School is prohibited, and Applicable Law does not allow a suspension, in-school suspension or expulsion, the student may be subject to the other forms of discipline as may be allowed by Applicable Law. Notwithstanding anything herein to the contrary, any student who violates any of the rules is subject to discipline, including possible expulsion. As a guide, the following chart sets for the minimum infraction level a violation would justify, absent any relevant mitigating or aggravating circumstances.

<b>Prohibited Conduct At School</b>	<b>Prohibited outside of School</b>	<b>Level of Infraction</b>
Violation of any of the Computer Rules set forth in this Code		See Chart Below
<b>Level 1 Infractions:</b>		
Engaging in an unsafe act(s) or omission(s)		1
Failing to be aware of all rules for student behavior and conduct himself/herself In Accordance With them		1
Using obscene language		1
Failing to report accurately in student media		1
Failing to attempt to complete satisfactorily the courses of study prescribed by the District		1
Failing to make up work when absent from school	Y	1
Failing to attend school daily and be on time at all classes and other School functions, unless excused		1
Failing to provide or volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property		1
Smoking at School or possessing Tobacco, <sup>1</sup> First Offense		1
Sleeping		1
Riding a bike to School without required approvals (See Policy 223)		1
Driving a car to School without the required School permit (See Policy 223)		1
Using profanity or abusive language		1
Engaging in horseplay		1
Disrupting the operations of the School District or the educational activities of the School District	Y	1
Violating copyright		1

<sup>1</sup> Tobacco includes “vaping” and vaping juice or liquids. See Definitions.

Failing or refusing to submit assignments on a timely and in a competent manner		1
Failing to report to assignments on time and prepared for School		1
Possessing a laser pointer		1
Failing to take off a hood or hat promptly upon entering school, unless authorized otherwise		1
Wearing a hood on school property outside of school when not warranted by the weather, unless authorized otherwise		1
Loitering in hallways or other areas without legitimate purpose		1
Violation of dress or grooming rules		1
Failing to comply with a directive		1
Being insubordinate		1
Unexcused absence		1
Unexcused lateness to school or class		1
<b>Level 2 Infractions:</b>		
Unlawfully retaliating against any individual	Y	2
Lying to School Authorities		2
Bringing or possessing Medication in violation of the rules set forth in the Code or in applicable Policy of the District, Including Policies 210 and 210.1.		2
Participating in practical jokes or pranks which cause injury requiring medical attention		2
Falsifying School District records	Y	2
Cheating on tests or assignment		2
Significant or repeated violation of safety rules or practices		2
Failing to wear assigned safety equipment or failing to abide by safety rules and policies		2
Smoking at School or possessing Tobacco, <sup>2</sup> Second Offense		2
Gambling		2
Failing to cooperate in any District investigation or to answer questions		2
Using a laser pointer without prior permission by a teacher or Principal or using it in a way that has not been authorized		2
Bringing or possessing a drone without authority by an Administrator		2
Operating a drone without the authority of an Administrator		2
Operating a drone without legally required credentials as may be required by and In Accordance With Applicable Law		2
Breaching school security		2
Enabling an unauthorized person to enter any district building		2

<sup>2</sup> Tobacco includes “vaping” and vaping juices or liquids.

<b>Level 3 Infractions:</b>		
Taking a fire extinguisher off its fixture without justification	Y	3
Assaulting any Person		3
Stealing or attempting to steal		3
Sexually harassing any Person	Y	3
Unlawfully intimidating or harassing any Person because of race, ethnicity, nationality, gender or gender identity	Y	3
Injuring any student, employee or other person at School through negligence or willful misconduct		3
Bullying any Person	Y	3
Engaging in or allowing the hazing of any student	Y	3
Engaging in criminal conduct that is not a felony		3
Inciting any Person(s) to disrupt the operation of the School District, provided, however, that this does not apply to any conduct that is protected under Applicable Law;	Y	3
Bringing pornography or nude pictures to School, in paper form, electronic form or any other form		3
Bringing an electronic device To School that has pornography downloaded to it		3
Displaying pornography		3
Using threatening language directed to anyone at School	Y	3
Fighting with or assaulting anyone		3
Engaging in sexual conduct or activity		3
Misusing School District communications systems, Including electronic mail, computers, Internet access, and telephones	Y	3
Smoking at School or possessing Tobacco, <sup>3</sup> Third Offense		3
Secretly recording any conversation of any Person		3
Aiming a laser pointer at any Person		3
<b>Level 4 Infractions:</b>		
Calling in or making a Terroristic Threat	Y	4
Calling in or making a bomb threat	Y	4
Committing or attempting to commit arson	Y	4
Discharging or attempting to discharge a fire extinguisher unless there is a fire necessitating the Using of the fire extinguisher	Y	4
Setting off a false alarm or attempting to set off a false alarm	Y	4
Injuring any Person by assault or battery		4

<sup>3</sup> Tobacco includes “vaping” and vaping juice or liquid.



Extortion or attempted extortion	Y, when it involves another student or District employee	4
Bringing, possessing, selling, transferring to another Person, or consuming intoxicants or Controlled Substances	Y	4
Bringing, possessing, selling, transferring to another Person Drug Paraphernalia		4
Misrepresenting to anyone what any drug, pill, look-alike drug or medication is	Y	4
Reporting to School with illegal drugs or alcohol in your system		4
Attending School while Under the Influence of a Controlled Substance or alcohol		4
Engaging in criminal conduct that is a felony		4
Refusing to take a drug or alcohol test when requested or required		4
Willfully damaging, defacing, misusing or stealing the District's property or the property of a student, Parent or another person	Y	4
Possessing firearms or other weapons		4
Possessing look alike weapons		4
Smoking at School or possessing Tobacco, Fourth and Subsequent Offenses		4
Driving while Under the Influence of Controlled Substances or alcohol	Y	4
Driving without a license	Y	4
Engaging in Dating Violence	Y	4

The foregoing examples of impermissible conduct are not intended to be all-inclusive. At the District's discretion, any violation of the School District's policies or any conduct considered inappropriate or unsatisfactory may subject the student to Discipline, including expulsion. The District reserves sole discretion whether to apply progressive discipline in any given situation.

## **§17 Computer Rules.**

a. Definitions. The following terms, when set forth in this section of Code (relating to Computer Offenses) in capital letters, shall have the meaning set forth in the following definitions unless the context clearly indicates otherwise:

(1) "Computer(s)" shall mean and Include District owned, leased, operated or provided: (i) desk tops; (ii) School stations; (iii) electronic readers or devices in the nature of an iPad or tablet; (iv) laptops; (v) servers; (vi) routers; (vii) WiFi hotspots and apparatus; (ix) digital switches; (x) smart phones; (xi) PDA's; (xii) STORAGE DEVICES; (xiii) smart watches; and (xiv) any other digital device in the nature of or with the functionality of any of the foregoing.

(2) "Cloud Application" shall mean any service or resource available on the internet Including such services or resources as virtual servers or any electronic storage that is outside of the School District's firewall, including such things as a Google™ or Google Chrome™ account; My Drive™; Skydrive™; Adobe Creative Cloud™; Dropbox™; Evernote™; and other similar services.

(3) “Data” shall mean all forms of digital or electronic data, Including digital or electronic: (i) records; (ii) material; (iii) data; (iv) documents; (v) files; (vi) script; (vii) code; (viii) software; and (ix) programs.

(4) “Digital Technology” shall mean all forms of digital technology, Including Data, software, hardware, the School District’s network and all components of the School District’s network; and digital services of any nature and kind, that is based on digital technology and that is:

1. owned, leased or licensed to the School District;
2. that is accessed by or through Digital Technology that is owned, leased or licensed to the School District,

and that is supplied by the School District to students, employees or volunteers. “Digital Technology” Includes Computers; Data, servers; networks; the Internet; cell phones; beepers; PDA’S; modems; voicemail; e-mail; chat-rooms; instant messaging; User groups; and such similar technologies.

(6) “Malicious Code” shall mean any code in any part of a software system or script that is intended to or that does cause undesired effects, security breaches, degradation to system speed or functionality to or damage to a system; INCLUDING attack scripts, viruses, malware, worms, Trojan horses, backdoors, time bombs, and malicious active content.

(7) "Pornography" or "Pornographic" Includes: (1) any visual or audio depiction, Including any photograph, digital image, film, video, picture, recording or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct; (2) nude pictures or images of the genitalia of any male or female or the breasts of any woman, Including any photograph, digital image, film, video, picture, or computer or computer-generated image or picture of such; and (3) the definition of such terms in any federal or Pennsylvania state statute.

(8) “Storage Device” shall mean any device capable of storing data, code, or programs, Including CD’s, thumb drives, DVD’s, floppy’s, hard drives, RAM devices or anything or item that has the function of storing or maintaining electronic data of any nature or type.

(9) “Student Record” shall mean any item of information gathered within or outside the District that is directly related to an identifiable student.

(10) “User” shall mean a student, employee or visitor who is using any Digital Technology.

(11) “User ID” shall mean the identification number(s) or letter(s) that is unique and that is assigned to the individual student or employee.

b. Computer Prohibitions. Students shall not engage in any of the following conduct or behaviors:

<b>Prohibited Conduct</b>	<b>Minimum Infraction Levels</b>
When using the District's Digital Technology, violating any applicable policy of the District or rule contained in this Code	See Chart Above
Violating any applicable School rule when using the School District's Digital Technology	See Chart Above
Using any Digital Technology of the District for any purpose other than for the legitimate educational purposes of District's students	1
Shutting down any Computer without properly logging off the Computer	1
Using any of the District's Computers or Data unless and until a confidential User ID and password has been assigned to the student	2
Using any of the District's Computers or Data without using his/her User ID and password;	2
Disclosing his/her User ID or password to any other Person unless directed by a properly authorized District administrator to do so	2
Using or utilize the User ID and/or password belonging to or assigned to any other individual, or impersonate, in any manner, any other person	2
Opening or logging on to any Computer, software, program or application using, utilizing or inputting the User ID and/or password of any other Person, or Using any default or preset User ID and/or password without express authority	2
Misrepresenting his/her identity when using the District's Computers	2
Using any Computers unless and until the student has signed an acknowledgment in the form prescribed by the School District attesting to the employee's understanding of the rules governing the Using of Digital Technology	2
Violating the legal rights of others	2
Using any software or Internet site in violation of any applicable licensing agreement or applicable terms of Using	2
Failing to report to the building administrator and School District's technology administrator any time when he/she inadvertently visits or accesses a pornographic site at School or through any School District Computer or Digital Technology	2
Disconnecting any hardware from any computer without prior explicit direction to do so, except with respect to laptop computers issued with the expectation that they will have hardware, such a printer, connected and disconnected	2
Bypassing any blocking or security software that may be used or installed by the District	3
Visiting or accessing pornographic websites at School or through any District Computer or Digital Technology	3
Using Digital Technology to violate any applicable law, Including the Wiretap and Electronic Surveillance Control Act	3
Incurring any charges or costs of any nature or type to the School District in connection with Digital Technology or your	3

Prohibited Conduct	Minimum Infraction Levels
Using of Digital Technology; except as specifically and expressly authorized In Accordance With applicable procurement requirements established by the School District or by Applicable Law	
Intentionally, willfully, maliciously or through reckless indifference damaging or corrupting the functioning of any Digital Technology or any data stored, either temporarily or permanently on any Digital Technology	4
When using the District Digital Technology, engaging in sexual acts or sending any nude pictures	4
Intentionally entering or hacking into any secure or confidential area of the District's systems, network(s) or Computers without proper authority	4
Knowingly or willfully infecting any Computer with any virus	4
Knowingly or willfully placing any Malicious Code in any Computer, software, or network or network component	4
Using any Digital Technology to hack into anyone else's Computers or network(s) in any way or manner that is not authorized	4
Using any data mining, robots, or similar data gathering and extraction methods in violation of any person's or entity's rights	4
Deleting or removing any program, application, security feature, or virus protection from any School District Computer without express authorization in writing from an administrator in the technology department	4
Hacking into any hardware and/or software owned or licensed by the School District for any purpose	4
Violating any applicable criminal statute pertaining to computers, property or electronic devices, Including Chapter 76 of the Crimes Code, relating to computer offenses. 18 Pa.C.S.A. §7601 <i>et seq.</i>	4
Planting any virus, Malicious Code, pornography or other prohibited content or software on anyone's Computer, Including the School District's network or Computer(s), or any component of the School District's network	4
Accessing another's Computer for any improper or unlawful purpose, Including to activate the audio or video functions of the Computer or to search the Computer's files, documents or codes, without the person's prior permission and authority	4

## §17. Student Electronic Devices.

a. Definition. "Electronic Device(s) means and Includes all devices that belong to a student or that is brought to School or possessed in School and that is not owned or leased by the District and that can: (1) take or store photographs; (2) record or store audio or video data; (3) store, transmit or receive messages or images; or (4) provide a wireless, unfiltered connection to the Internet, Including radios, Walkman, CD players, iPods, MP3 players, DVD players, handheld game consoles, Personal Digital Assistants (PDAs), cellular telephones, smartphones, telephone paging devices/beepers, tablets, ear buds, headphones and laptop computers, as well as any new technology developed with similar capabilities.

b. Student Electronic Device(s) Prohibitions. Students shall not engage in any of the following conduct or behaviors:

<b>Prohibited Conduct at School</b>	<b>Minimum Infraction Levels</b>
Disrupting the educational environment or a school activity or program with an Electronic Device	1
Using an Electronic Device(s) to harass or threaten a student or other Person	1
At the elementary level, failing to conceal the Electronic Device(s) at School, except as stated in this Code	1
Having an Electronic Device out or using an Electronic Device in class without the teacher's permission	1
Having an Electronic Device out or using an Electronic Device at School in a manner not approved or authorized At School	1
Violating Applicable Law with the use or possession of an Electronic Device	4
Taking photographs, videos or audio recordings (when the audio recording is not a crime) with an Electronic Device at School	2
Recording any conversation with an Electronic Device at School when not authorized in an IEP, Service Plan, or by a Principal or higher ranking individual in writing and consistent with educational needs	3
Using an Electronic Device At School to make a voice or video call	1
Using an Electronic Devices for taking, storing, disseminating, transferring, viewing, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or other means, Including texting and e-mailing	4
Using an Electronic Device to engage in any conduct that is prohibited by any of the provisions of this Code	1

c. Permitted Uses of Electronic Devices. Notwithstanding anything herein to the contrary, Electronic Devices may be used In Accordance With the following terms, conditions and limitations:

(i) In class, study hall, advisory, homeroom or at a program or activity of the District In Accordance With the rules and directions of the teacher or other person(s) in charge;

(ii) On a school bus or other vehicle provided by the District In Accordance With the rules and directions of the bus driver or other person(s) in charge;

(iii) The use does not violate any of the rules set forth in this Code.

## **§18. Conduct on Buses and at Bus Stops.**

(a) School bus transportation is a privilege. It can be denied to any student who violates any of the offenses described in any section of this Code.

NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, THIS CODE APPLIES ON SCHOOL BUSES IN THE SAME WAY THEY APPLY IN SCHOOL BUILDINGS OR AT SCHOOL. STUDENTS MAY BE SUBJECT TO SUSPENSION OR EXPULSION FOR CONDUCT ON THE BUS, AT BUS STOPS, OR WHILE COMING TO OR GOING FROM BUS STOPS.

(b) Parents shall provide transportation for any pupil whose privileges have been suspended or terminated. Students who fail to attend school during bus suspension will be marked illegally absent.

(c) Students must obey and cooperate with the bus driver, teachers, or any other persons assigned to supervise the bus or any part of the school transportation system.

(d) Assigned seats will be mandatory on each bus grades "K-8." Students will be required to sit in their assigned seat unless otherwise directed by the driver or other supervisor. A school administrator or school bus driver may also assign seats to any student in grades 9-12 and for any period.

(e) The bus driver has the authority to discipline the pupils on his/her bus.

(f) Procedures for Misconduct on The Bus.

i. The bus driver is expected to be in complete control of the bus and its passengers.

ii. When serious misconduct occurs or when misconduct is repeated, the school bus driver is expected to report such action to the school Principal or designee. Forms are provided to each driver for this purpose.

iii. The Principal will take whatever action he/she deems necessary to correct the situation. This action will be consistent with this Code.

iv. Parents will be advised by the Principal when reports of misconduct are made.

v. The Principal and Assistant Principal are the only ones with the authority to suspend transportation privileges.

vi. A parent of a student, whose transportation privileges is suspended, must confer with the school administration before the privilege is restored.

vii. Students will be removed from the school bus by the building Principal if a bus must return to the school due to the student's involvement in an unsafe or uncontrollable situation. Parents will be notified immediately to pick up the student at the school.

(g) Conduct at The Bus Stop:

i. Students are expected to arrive at the school bus stop at least five (5) minutes prior to pick-up time.

ii. Students should wait off the street or roadway and conduct themselves in a responsible manner.

iii. Students must wait on the opposite side of the street or road until the bus has stopped, engaged its flashing lights and stopped all traffic.

iv. Students should never accept rides from strangers.

v. PARENTS ARE RESPONSIBLE FOR STUDENTS AT THE BUS STOP.

(h) The following are non-exclusive examples of offenses which will result in suspension or termination of transportation privileges and possibly other disciplinary action:

- i. Fighting, or provoking or instigating a fight;
- ii. Assaulting a fellow student(s) or other person on the bus;
- iii. Smoking or possessing tobacco;
- iv. Eating or drinking;
- v. Damaging property;
- vi. Standing, walking, refusing to remain seated;
- vii. Throwing items on or out of the vehicle
- viii. Hanging any body part out of the window
- ix. Excessive noise or disruptive behavior;
- x. Tampering with emergency doors;
- xi. Profane or obscene language;
- xii. Refusing to ride assigned vehicle or riding on an

unassigned vehicle without permission;

xiii. Boarding vehicle at unassigned stop;

xiv. Leaving vehicle at unassigned stop;

xv. Discourteous behavior, refusing to obey the driver, teachers or other supervisory personnel;

xvi. Threatening, harassing, bullying, teasing or intimidating the bus driver or other students on the bus;

xvii. Refusing to sit in assigned seat;

xviii. Actions detrimental to safety or to the effective operation of the school bus or vehicle;

xix. Any other violations of this Code;

xx. Pursuant to Act 65 of 1998, a person who enters a school bus without prior authorization of the driver or a school official with intent to commit a crime or disrupt or interfere with the driver; a person who enters a school bus without prior authorization of the driver or a school official who refuses to disembark after being ordered to do so by the driver commits a misdemeanor of the third degree.

(i) The following are guidelines for suspension of privileges. The suggested disciplinary action may be modified in accordance with the mitigating or aggravated circumstances:

- i. The first offense will result in a written warning. Parent contact required.
- ii. The Principal may suspend bus privileges for three (3) days for second disciplinary offense. A Parent conference is required. Bus driver may be present.
- iii. The Principal has authority to suspend bus privileges for one full week for third disciplinary offense. Parent conference required. Bus driver may be present.
- iv. The Principal has authority to suspend bus privileges for ten (10) days for the fourth (4th) disciplinary offense. Parent conference required. Bus driver may be present.
- v. The Principal has authority to suspend bus privileges for one full month (i.e., up to thirty-one (31) calendar days) for fifth (5th) disciplinary offenses. Parent conferences required. Bus driver may be present.
- vi. Referrals may be made for additional discipline as may be warranted under the circumstances

(j) Large Articles on Buses. The Pennsylvania Department of Transportation mandates, in 67 PA Code S171.58 that the interior of a school bus must be free of objects, which could cause injury. Objects must be secured, and the aisles and emergency exits open and free of blockage. The following rules must be adhered to at all times:

- i. Large band instruments or school project items are not permitted on the bus unless they can be held on the pupil's lap safely.
- ii. Items may not be placed under seats as they may become projectiles upon impact.
- iii. Nothing can be carried on the bus that will endanger others, i.e., glass objects, ice skates, large metal objects, weapons, etc.
- iv. Animals are not permitted on the bus (with the exceptions of those used by disabled persons).
- v. Nothing can be placed in the driver's compartment, doorway or aisle. In case of an accident, student must be able to exit out of windows and doors.

(k) Riding Buses Other Than Assigned. Changes in bus assignment should be permitted only for urgent reasons such as medical services and family emergencies.

(l) Audio/Video Surveillance. The School Board authorizes video and audio recordings on school buses in accordance with Applicable Law. These recordings may be used by the District or law enforcement.

## **§19. Rules of Construction.**

a. Notwithstanding anything herein to the contrary, nothing in this Code shall be interpreted in a way that violates Applicable Law.



b. If any provision contained in this Code of Conduct is ambiguous—i.e., capable of being given one or more reasonable interpretations—and one or more reasonable interpretations would render the provision unlawful or unconstitutional, the School District intends only those interpretations that are lawful and constitutional.

c. **Conflict with Policy.** This Code and School Board Policy and Administrative Regulations are intended to be complimentary and what is required by one shall be deemed to be required by all. If there are any irreconcilable conflicts between these terms and conditions of this Code and any provision(s) contained in any Policy, the terms contained in the Policy or the version of the Code last adopted by the Board shall control. If there are irreconcilable conflicts between any Administrative Regulations or the terms of any Policy or this Code, the terms of Policy and this Code shall control. For purposes of clarity, the terms of any Administrative Regulation shall never control over conflicting terms in Policy or this Code.

**COATESVILLE AREA SCHOOL DISTRICT  
COATESVILLE, PA**

<b>STUDENT RECORDS NOTIFICATION OF RIGHTS OF PARENTS AND ELIGIBLE STUDENTS</b>
--

The Family Educational Rights and Privacy Act (FERPA) and Pennsylvania law afford parents/guardians and students eighteen (18) years of age and over (eligible students) certain rights with respect to the student's educational records, as follows:

1. The right to inspect and review the student's educational records within thirty (30) days of the district's receipt of a request for access:

A parent or eligible student making such a request must submit to the school Principal (or appropriate school official) a written request that identifies the record(s) s/he wishes to inspect. The Principal will make arrangements for access and notify the parent or eligible student of the time and place where the record may be inspected.

2. The right to request amendment of the student's educational records that the parent or eligible student believes are inaccurate, misleading or otherwise violates the privacy rights of the student.

A parent or eligible student may request the district to amend a record s/he believes is inaccurate, misleading or violates the privacy rights of the student by clearly identifying in writing the part of the records s/he wants changed and specifying why it is inaccurate, misleading or violates the privacy rights of the student. The request shall be made to the building Principal (or appropriate school official).

If the district decides not to amend the record as requested, the Principal will notify the parent or eligible student of the decision and advise him/her of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedure will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA and State law authorize disclosure without consent.

\* Anyone if required by a court order or subpoena. However, where the subpoena is issued by a federal grand jury, the district will make reasonable efforts to notify the parent or eligible student prior to complying with the subpoena or court order.

The school district may disclose group scholastic achievement data from which the individual cannot be identified without consent of the parent or eligible student.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington DC 20202-4605

5. The right to refuse to permit the designation of any or all the categories of directory information.

The district is permitted by law to disclose directory information without written consent of the parent or eligible student. The parent or eligible student has the right to refuse to permit the designation of any of the categories of directory information if a written refusal is forwarded to the building Principal by September 30<sup>th</sup> of the current school term.

Directory information which may be released may include the student's name, date and place of birth; major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams, dates of attendance; degrees and awards received; the most recent and previous education agency or institution attended by the student; email address; photograph and other similar information.

6. The right to request that information not be provided to military recruiting officers.

Names, addresses and home telephone numbers of secondary school students will be released to military recruiting officers unless a student submits, within twenty-one (21) calendar days, written requests to the Superintendent that such information not be released.

### **School Crisis and Safety Management Plan**

Every school in the Coatesville Area School District has a detailed School Crisis and Safety Management Plan for dealing with a variety of emergencies. The plan is revised annually by administrators with assistance from the Chester County Department of Emergency Services. The plan is reviewed annually with the staff.

A key feature of the emergency plan includes periodic drills for each type of emergency response. All schools in the Coatesville Area School District practice fire drills to comply with the Pennsylvania School Laws. In accordance with the law, the school will conduct not fewer than an average of **one** fire drill each month.

All CASD Schools also practice the appropriate procedures for a severe weather emergency and safe school drills. Please note that during emergency procedure drills, access to the building may be temporarily denied until conditions are determined to be safe.

# LANGUAGE ARTS *frequently confused words*

**accept** | to agree to something or receive something willingly

**except** | not including

→ *Examples:* Jonathon will *accept* the job at the restaurant.

Everyone was able to attend the ceremony *except* Phyllis.

**capital** | chief, important, excellent. Also the city or town that is the official seat of government of a state or nation

**capitol** | the building where a state legislature meets  
**the Capitol** | the building in Washington, D.C., in which the United States Congress meets

→ *Examples:* The *capital* of France is Paris.

The *capitol* of Indiana is a building in Indianapolis.

The vice president arrived at the *Capitol* to greet the arriving senators.

**hear** | to listen to

**here** | in this place

→ *Examples:* Do you *hear* that strange sound?

The juice is right *here* in the refrigerator.

**it's** | the contraction for *it is* or *it has*

**its** | shows ownership or possession

→ *Examples:* *It's* nearly time to leave for the football game.

The wagon lost *its* wheel in the mud.

**lead** | a heavy, gray metal

**lead** | to go first, guide

**led** | the past tense of *lead*

→ *Examples:* Water pipes in many older homes are made of *lead*.

This path will *lead* us to the waterfall.

Bloodhounds *led* the police to the hideout.

**loose** | free or not tight

**lose** | to misplace or suffer the loss of something

→ *Examples:* Since she lost weight, many of her clothes are *loose*.

If you *lose* your money, you will not be able to get into the park.

**principal** | the first or most important. It also refers to the head of a school.

**principle** | a rule, truth, or belief

→ *Examples:* Pineapple is one of the *principal* crops of Hawaii.

One *principle* of science is that all matter occupies space.

**quiet** | free from noise

**quite** | truly or almost completely

→ *Examples:* Our teacher insists that all students are *quiet* during a test.

This enchilada is *quite* spicy.

**their** | belonging to them

**there** | at that place

**they're** | the contraction for *they are*

→ *Examples:* *Their* new puppy is frisky.

Please place all of the newspapers over *there*.

*They're* coming over tonight.

**to** | in the direction of

**too** | also or very

**two** | the whole number between one and three

→ *Examples:* The paramedics

rushed *to* the scene of the accident.

This meal is delicious, and it is low in fat, *too*.

Only *two* of the 10 runners were able to complete the race.

**weather** | the state of the atmosphere referring to wind, moisture, temperature, etc.

**whether** | a choice or alternative

→ *Examples:* We are hoping for warm, sunny *weather* for our family reunion.

We cannot decide *whether* we will drive or fly to the reunion.

**Who's** | the contraction for *who is* or *who has*

**Whose** | the possessive form of *who*

→ *Examples:* *Who's* in charge of the lighting for the stage?

*Whose* bicycle is out in the rain?

**you're** | the contraction for *you are*

**your** | the possessive form of *you*

→ *Examples:* She called to ask if *you're* planning to attend the party.

*Your* term paper will be due four weeks from today.



# SCIENCE *periodic table of the elements*

GROUP

1 \*\*\*  
IA

2  
IIA

3  
IIIB

4  
IIA

5  
IIB

6  
VIB

7  
VIB

8  
VIB

9  
VIB

10  
VIB

11  
IB

12  
IIB

13  
IIIA

14  
IIIA

15  
VA

16  
VIA

17  
VIIA

18  
VIIA

1  
H

hydrogen  
1.008

2  
He

helium  
4.003

3  
Li

lithium  
6.941(2)

4  
Be

beryllium  
9.012

5  
B

boron  
10.81

6  
C

carbon  
12.01

7  
N

nitrogen  
14.01

8  
O

oxygen  
16.00

9  
F

fluorine  
18.998

10  
Ne

neon  
20.18

11  
Na

sodium  
22.99

12  
Mg

magnesium  
24.31

13  
Al

aluminum  
26.98

14  
Si

silicon  
28.09

15  
P

phosphorus  
30.97

16  
S

sulfur  
32.07

17  
Cl

chlorine  
35.45

18  
Ar

argon  
39.95

19  
K

potassium  
39.10

20  
Ca

calcium  
40.08

21  
Sc

scandium  
44.96

22  
Ti

titanium  
47.87

23  
V

vanadium  
50.94

24  
Cr

chromium  
52.00

25  
Mn

manganese  
54.94

26  
Fe

iron  
55.85

27  
Co

cobalt  
58.93

28  
Ni

nickel  
58.69

29  
Cu

copper  
63.55

30  
Zn

zinc  
65.38(2)

31  
Ga

gallium  
69.72

32  
Ge

germanium  
72.63

33  
As

arsenic  
74.92

34  
Se

seelenium  
78.97

35  
Br

bromine  
79.90

36  
Kr

krypton  
83.80

37  
Rb

rubidium  
85.47

38  
Sr

strontium  
87.62

39  
Y

yttrium  
88.91

40  
Zr

zirconium  
91.22

41  
Nb

niobium  
92.91

42  
Mo

molybdenum  
95.95

43  
Tc

technetium  
(98)

44  
Ru

ruthenium  
101.1

45  
Rh

rhodium  
102.9

46  
Pd

palladium  
106.4

47  
Ag

silver  
107.9

48  
Cd

cadmium  
112.4

49  
In

indium  
114.8

50  
Sn

tin  
118.7

51  
Sb

antimony  
121.8

52  
Te

tellurium  
127.6

53  
I

iodine  
126.9

54  
Xe

xenon  
131.3

55  
Cs

cesium  
132.9

56  
Ba

barium  
137.3

57  
La

lanthanum  
138.90547

58  
Ce

cerium  
140.116

59  
Pr

praseodymium  
140.907

60  
Nd

neodymium  
144.242

61  
Pm

promethium  
(145)

62  
Sm

samarium  
150.36

63  
Eu

europium  
151.964

64  
Gd

gadolinium  
157.25

65  
Tb

terbium  
158.92535

66  
Dy

dysprosium  
162.500

67  
Ho

holmium  
164.93033

68  
Er

erbium  
167.259

69  
Tm

thulium  
168.93422

70  
Yb

ytterbium  
173.054

71  
Lu

lutetium  
174.9668

72  
Hf

hafnium  
178.49

73  
Ta

tantalum  
180.94788

74  
W

tungsten  
183.84

75  
Re

rhenium  
186.207

76  
Os

osmium  
190.23

77  
Ir

iridium  
192.222

78  
Pt

platinum  
195.084

79  
Au

gold  
196.96657

80  
Hg

mercury  
200.59

81  
Tl

thallium  
204.38

82  
Pb

lead  
207.2

83  
Bi

bismuth  
208.9804

84  
Po

polonium  
(209)

85  
At

astatine  
(210)

86  
Rn

radon  
(222)

87  
Fr

francium  
(223)

88  
Ra

radium  
(226)

89-103  
Actinoids

104  
Db

dubnium  
(268)

105  
Nh

nihonium  
(284)

106  
Lv

livermorium  
(293)

107  
Ts

tennessine  
(294)

108  
Og

oganeson  
(294)

109-118  
Superheavy elements

119-118  
Ununennium

119-118  
Unbinilium

119-118  
Untrium

119-118  
Unquadium

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Unpentium

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119-118

# SCIENCE *physics laws & formulas*

## Mass Density

$$\text{mass density} = \frac{\text{mass}}{\text{volume}}$$

## Speed

$$\text{average speed} = \frac{\text{distance covered}}{\text{elapsed time}}$$

## Acceleration

$$a = \frac{\Delta v}{\Delta t} \quad \text{or} \quad \frac{v_f - v_i}{t_f - t_i}$$

(a=average acceleration; v=velocity;  
t=time;  $v_f$ =final velocity;  $v_i$ =initial velocity;  
 $t_f$ =final time;  $t_i$ =initial time)

## Law of Universal Gravitation

$$F = G \frac{m_1 m_2}{d^2}$$

(F=force of attraction;  $m_1$  and  $m_2$ =the masses of the two bodies; d=distance between the centers of  $m_1$  and  $m_2$ ;  
G=gravitational constant)

## Work Done by a Force

$$\text{work} = (\text{force})(\text{distance})$$

## Power

$$\text{power} = \frac{\text{work}}{\text{time}} \quad (\text{see above formula for work})$$

## Kinetic Energy

$$KE = \frac{mv^2}{2}$$

(KE=kinetic energy; m=mass; v=velocity)

## Specific Heat

$$Q = cm\Delta t$$

(Q=quantity of heat; c=specific heat;  
m=mass;  $\Delta t$ =change in temperature)

## Electric Current - Strength

$$I = \frac{Q}{t}$$

(I=the current strength; Q=quantity of charge;  
t=time)

## Momentum

$$\text{momentum} = (\text{mass})(\text{velocity})$$

## Mass-Energy Equivalence

$$E = mc^2$$

(E=the energy [measured in ergs] equivalent to a mass m [measured in grams]; c=speed of light [measured in centimeters per second])

## Power Expended in an Electric Appliance

$$P = IV$$

(P=power in watts; I=current; V=voltage)

## Newton's Second Law of Motion

$$\text{force} = (\text{mass})(\text{acceleration})$$

## Torque

$$T = FR$$

(T=torque; F=force; R=radius)

## Boyle's Law when temperature constant:

$$p_1 V_1 = p_2 V_2$$

( $p_1$ =original pressure;  $p_2$ =new pressure;  
 $V_1$ =original volume;  $V_2$ =new volume)

## Wave Motion

$$V = n\lambda$$

(V=wave velocity; n=wave frequency;  
 $\lambda$ =wavelength)

## Illumination on a Surface Perpendicular to the Luminous Flux

$$E = \frac{I}{r^2}$$

(E=illumination; I=intensity of the source;  
r=distance from source to surface perpendicular to the beam)

## Focal Length of Mirrors and Lenses

$$\frac{1}{f} = \frac{1}{d_o} + \frac{1}{d_i}$$

(f=focal length;  $d_o$ =object distance;  
 $d_i$ =image distance)

## Images in Mirrors and Lenses

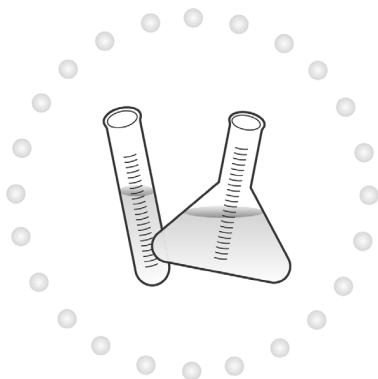
$$\frac{h_i}{h_o} = \frac{d_i}{d_o}$$

( $h_i$ =image height;  $h_o$ =object height;  
 $d_i$ =image distance;  $d_o$ =object distance)

## Ohm's Law

$$I = \frac{V}{R}$$

(I=strength of the current flowing in a conductor; V=the potential difference applied to its ends; R=its resistance)



# MATHEMATICS *trigonometry*

## TRIGONOMETRIC RATIOS

$$\begin{aligned}\sin(A+B) &= \sin A \cos B + \cos A \sin B \\ \sin(A-B) &= \sin A \cos B - \cos A \sin B \\ \cos(A+B) &= \cos A \cos B - \sin A \sin B \\ \cos(A-B) &= \cos A \cos B + \sin A \sin B\end{aligned}$$

$$\tan(A+B) = \frac{\tan A + \tan B}{1 - \tan A \tan B}$$

$$\tan(A-B) = \frac{\tan A - \tan B}{1 + \tan A \tan B}$$

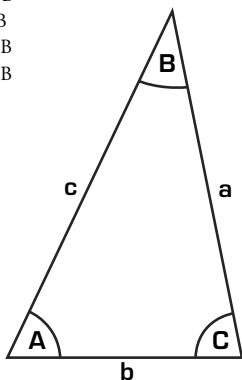
$$\tan \theta = \frac{\sin \theta}{\cos \theta}$$

$$\sin^2 \theta + \cos^2 \theta = 1$$

$$\cos^2 \theta - \sin^2 \theta = \cos 2\theta$$

$$\tan^2 \theta + 1 = \sec^2 \theta$$

$$\cot^2 \theta + 1 = \csc^2 \theta$$



## TRIGONOMETRIC RATIOS

### Law of Sines

$$\frac{a}{\sin A} = \frac{b}{\sin B} = \frac{c}{\sin C}$$

### Law of Cosines

$$a^2 = b^2 + c^2 - 2bc(\cos A)$$

$$b^2 = a^2 + c^2 - 2ac(\cos B)$$

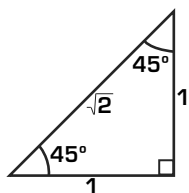
$$c^2 = a^2 + b^2 - 2ab(\cos C)$$

### Law of Tangents

$$\frac{a-b}{a+b} = \frac{\tan \frac{1}{2}(A-B)}{\tan \frac{1}{2}(A+B)}$$

$$\frac{b-c}{b+c} = \frac{\tan \frac{1}{2}(B-C)}{\tan \frac{1}{2}(B+C)}$$

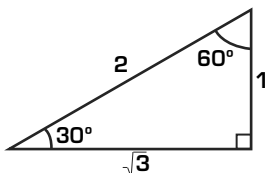
$$\frac{c-a}{c+a} = \frac{\tan \frac{1}{2}(C-A)}{\tan \frac{1}{2}(C+A)}$$



$$\sin 45^\circ = \frac{1}{\sqrt{2}}$$

$$\cos 45^\circ = \frac{1}{\sqrt{2}}$$

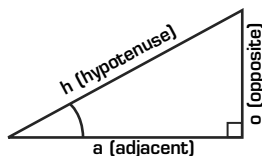
$$\tan 45^\circ = 1$$



$$\sin 30^\circ = \frac{1}{2} \quad \sin 60^\circ = \frac{\sqrt{3}}{2}$$

$$\cos 30^\circ = \frac{\sqrt{3}}{2} \quad \cos 60^\circ = \frac{1}{2}$$

$$\tan 30^\circ = \frac{1}{\sqrt{3}} \quad \tan 60^\circ = \sqrt{3}$$



$$\sin \theta = \frac{o \text{ (opposite)}}{h \text{ (hypotenuse)}} = \frac{1}{\csc \theta}$$

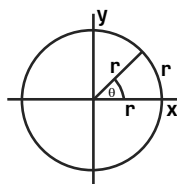
$$\cos \theta = \frac{a \text{ (adjacent)}}{h \text{ (hypotenuse)}} = \frac{1}{\sec \theta}$$

$$\tan \theta = \frac{o \text{ (opposite)}}{a \text{ (adjacent)}} = \frac{1}{\cot \theta}$$

## VALUES OF TRIGONOMETRIC RATIOS

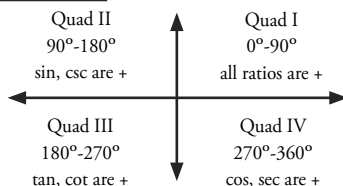
$\theta$	0	$\pi/2$	$\pi$	$3\pi/2$	$2\pi$
$\sin \theta$	0	1	0	-1	0
$\cos \theta$	1	0	-1	0	1
$\tan \theta$ ( $\sin/\cos$ )	0	$\infty$	0	$-\infty$	0
$\sec \theta$ ( $1/\cos$ )	1	$\infty$	-1	$\infty$	1
$\csc \theta$ ( $1/\sin$ )	$\infty$	1	$\infty$	-1	$\infty$
$\cot \theta$ ( $1/\tan$ )	$\infty$	0	$-\infty$	0	$\infty$

note:  $\infty$  denotes undefined or infinite



$$\begin{aligned}\theta &= 1 \text{ radian} \\ \pi \text{ radians} &= 180^\circ \\ 2\pi \text{ radians} &= 360^\circ\end{aligned}$$

## QUADRANTS



# CIVICS *Bill of Rights*

AMENDMENT	I
-----------	---

Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.

AMENDMENT	II
-----------	----

A well regulated militia, being necessary to the security of a free state, the right of the people to keep and bear arms, shall not be infringed.

AMENDMENT	III
-----------	-----

No soldier shall, in time of peace be quartered in any house, without the consent of the owner, nor in time of war, but in a manner to be prescribed by law.

AMENDMENT	IV
-----------	----

The right of the people to be secure in their persons, houses, papers and effects, against unreasonable searches and seizures, shall not be violated, and no warrants shall issue, but upon probable cause, supported by oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

AMENDMENT	V
-----------	---

No person shall be held to answer for a capital, or otherwise infamous crime, unless on a presentment or indictment of a grand jury, except in cases arising in the land or naval forces, or in the militia, when in actual service in time of war or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property, without due process of law; nor shall private property be taken for public use, without just compensation.

AMENDMENT	VI
-----------	----

In all criminal prosecutions, the accused shall enjoy the right to a speedy and public trial, by an impartial jury of the state and district wherein the crime shall have been committed, which district shall have been previously ascertained by law, and to be informed of the nature and cause of the accusation; to be confronted with the witnesses against him; to have compulsory process for obtaining witnesses in his favor, and to have the assistance of counsel for his defense.

AMENDMENT	VII
-----------	-----

In suits at common law, where the value in controversy shall exceed twenty dollars, the right of trial by jury shall be preserved, and no fact tried by a jury, shall be otherwise re-examined in any court of the United States, than according to the rules of the common law.

AMENDMENT	VIII
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Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.

AMENDMENT	IX
-----------	----

The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.

AMENDMENT	X
-----------	---

The powers not delegated to the United States by the Constitution, nor prohibited by it to the states, are reserved to the states respectively, or to the people.

