Coatesville Area School District Continuity of Education Plan

School District	Coatesville Area School District
Superintendent	Dr. Rick Dunlap Interim Superintendent
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Website	www.casdschools.org

Goal of Plan
We recognize our current circumstances due to the COVID19 Pandemic have created complex and uncertain times for families and communities. As such, our priority is for the health, safety and welfare of our students, staff members and community. We also recognize that families want a continuity of education for their children. Therefore, the Coatesville Area School District is committed to making every effort, in light of the current circumstances, to establish a continuity of education during this time of extended closure. Our goal is to provide appropriate and reasonable instruction, through a good faith effort, to make learning experiences as equitable as possible for all of our learners.

Overview of Plan
The Coatesville Area School District curriculum is based upon the Academic Standards approved by the Pennsylvania Department of Education. The PA standards include both the PA Core Standards and the PA Academic Standards. The standards are designed to explain what students are expected to know, what students are able to do and the progressions for mastery at each level. PA Core Standards exist in K-12 English language arts, K-12 mathematics, as well as reading and writing standards for science and technical subjects (grades 6-12) and reading and writing standards for history and social studies (grades 6-12). Planned instruction with review and enrichment as needed will focus on the essential standards and essential understandings for each grade level and for each course. Teaching and learning will align with best practices promoting equity for all students and educational continuity. Additionally, engaging parents/guardians and families as they support their students during this time.

Expectations for Teaching and Learning
As we move into a new methodology for teaching and learning, we have been intentional about the processes that will most benefit students, their parents/guardians and families as well as our staff.   The planned instruction we provide and the work we require of our students will be based on the most essential learning that will meet the demands of the PA Core Standards. Enrichment and review instructional activities will be provided to reinforce or extend a students' prior learning.

Expectations for Teaching and Learning
Teachers will provide resources, instruction, discussion, communication, and feedback without having to meet in the same place or at the same time. This type of learning provides flexibility for the learner with respect to pacing and schedules • Required work will focus on quality not quantity. We are asking teachers to be intentional about their planned instruction and ensure the work they require in meaningful and purposeful.

Communication Tools and Strategies
• Teachers will communicate their expectations with students and families, just as they would if they were in the classroom. Specifically, teachers will communicate when they will contact families regarding feedback on student work and how students can contact teachers for assistance. Teachers will be available each day and a schedule will be provided. Each teacher has a Teacher Page to house additional information. • The District will provide updates through school messenger and the CASD website and communication will continue as it has in the past. • This type of teaching and learning is new to everyone! It is imperative to communicate with student's teachers as concerns arise. District and building administrators are ready to support our teachers to ensure the success of our students.

Access (Devices, Platforms, Handouts)
All students in grades K-12 will have a District-issued device. Parents and students will have the opportunity to pick-up Chromebooks at specific distribution areas in the Coatesville Area School District. Beginning on Friday, March 27, 2020 between 11:00 and 1:00 PM, students that do not have their devices at home or who may not have received one earlier may come to the designated locations. Additional dates for pick-up are scheduled for March 30 and March 31, 2020. These sites include Coatesville Area Senior High School, Scott Middle School, and Rainbow Elementary School. The district will be using Building Something Different (BSD). BSD Education is excited to partner with Coatesville teachers to bring real world technology projects to every classroom. Teachers will receive hands-on professional development and continued coaching opportunities throughout the school year to enhance the work they're doing now and to foster a sustainable community of learning for the future. Additionally, each student will build a cross-curricular digital portfolio composed of technology projects, core subject integration and workforce development exercises. Coatesville and BSD are working together to prepare teachers and students for an ever-changing world by strengthening 21st century core values: curiosity, adaptability, resilience and empathy. BSD was developed with teachers, in classroom environments, BSD online contains all tools and information to support teachers with no prior experience and empower students as learning progresses. Additionally, students are given the freedom to progress at their own pace and access unbridled creativity or the safety of a more guided experience. *Please visit the following websites in order to access our district platforms:* Building Something Different https://bsd.education/offerings/online-learning-platform/ Google Classroom-   https://edu.google.com/products/classroom/?modal_active=none Microsoft Education   https://www.microsoft.com/en-us/education

Access (Devices, Platforms, Handouts)
District curriculum and resources will continue to be used and will be integrated with the BSD platform.

Staff General Expectations
Teaching and learning will occur during live (synchronous) and recorded (asynchronous) sessions to allow staff, students and families the flexibility they need during this time. Teachers will communicate with their families each week and will schedule office hours, whole group, small group and individual sessions. Teachers will be available between the hours of 8:45 AM -3:00 PM expect for their 30-minute lunch break and 40-minute planning time. Teachers will post their schedule on their classroom website. Teachers will provide planned instruction with review and enrichment as needed. Teachers will post pre-recorded lessons as well as record live lessons for those students who may not be available during the live lesson. Teachers will contact families if their students are not logging on or actively participating. Finally, teachers will assess student progress and grade student work to provide feedback to students and families through ongoing communications and the elementary progress report and secondary report cards. General education will be provided to the extent that is reasonable and appropriate in light of the current circumstances.

Student Expectations
Teaching and learning will occur during live (synchronous) and recorded (asynchronous) sessions to allow staff, students and families the flexibility they need during this time. Students are expected to: - Log into their class(es) each day and participate in and submit assignments.   - Participate in whole group, small group and individual sessions with their teachers.   - Demonstrate Coatesville Pride by practicing digital citizenship and adhering the student code of conduct.   - Be open and flexible with this experience and enjoy the time they have with their teachers and peers in this new virtual environment.   - Create a digital portfolio of their work and be proud of their learning and progress.

Attendance/Accountability
While flexibility is fundamental to the success of our transition to online learning, accountability, grading, and attendance will ensure the best learning outcomes for our students. Teachers are encouraged to return to similar grading practices. Grades and credit will be given to students as planned in the program of studies. The elementary progress report and secondary report card will be issued. If students are struggling to complete work or show attendance, communication with families should be prompt, caring and sensitive. We may not fully realize or understand the reason why a student may not be attending. Please be reasonable and flexible with student schedules. Do not underestimate that this is uncharted territory for all of us. We must provide grace during these times.

Good Faith Efforts for Access and Equity for All Students
The Coatesville Area School District will employ planned instruction which will include review and enrichment and provide appropriate and reasonable instruction, through a good faith effort, to make learning experiences as equitable as possible for all of our learners. The district will provide reasonable and appropriate instruction and delivery of services in light of the current circumstances. It is expected that students will participate in coursework completion and course credit. Additionally, students will have access and participate in enrichment and review as appropriate.

Special Education Supports
Case managers (IEP) will contact students and parents/guardians to articulate how the CASD will make every effort to provide equitable learning experiences for all students.   You will be provided notice on the delivery of specially designed instruction and related services. IEP meetings will be scheduled and held virtually if the anniversary date occurs during the mandated school closure. Staff will be in contact with information regarding evaluation and re-evaluation reports. Teachers will provide core instruction in addition to specially designed instruction based on the individual goals outlined in their IEP. Related service providers will work with teachers and families to provide services in a virtual environment. Special education and student supports and services will be provided to the extent that is reasonable and appropriate in light of the current circumstances.

EL Supports
Teachers will continue to provide opportunities for students to engage in English Language Development educational activities. Additionally, teachers will support students with core instruction by embedding scaffolding and ensuring students are able to access content which includes but is not limited to: read aloud, translation, visuals, closed caption and voice/text supports. English language teachers will schedule whole group, small group and individual instruction with their English learners. Teachers will also communicate with families regarding resources to help engage families. English language instruction will be provided to the extent that is reasonable and appropriate in light of the current circumstances.

Gifted Education
Case managers (GIEP) will contact students and parents/guardians to articulate how the CASD will make every effort to provide equitable learning experiences for all students. GIEP meetings will be scheduled and held virtually if the anniversary date occurs during the mandated school closure. Staff will be in contact with information regarding evaluation and re-evaluation reports. Teachers will provide core instruction in addition to specially designed instruction based on the individual goals outlined in their GIEP. Teachers will continue to instruct students based on the Specially Designed Instruction spelled out in the students' GIEP. Instruction will promote in-depth learning and investigation that deal with real-life problems and issues, development and application of productive thinking skills that enable students to re-conceptualize existing knowledge or new understanding. Instruction should be flexibly paced and matched to the students' ability, pre-assessment data, learning style, interest, and motivation. Gifted education will be provided to the extent that is reasonable and appropriate in light of the current circumstances.

Building/Grade Level Contacts
If concerns arise, the first line of communication is the student's teacher. If questions or concerns cannot be answered or resolved by the classroom teacher, please contact a building administrator. District Administrators will also be available to help with concerns, issues, or answer questions.

Building Principals and Supervisors of Special Education		
Building	**Administrator Name and Title**	**Contact Information**
Coatesville Area Senior High School	Michele Snyder, Principal Brenda George, Supervisor of Special Education	snyderm@casdschools.org georgeb@casdschools.org
Coatesville Area Intermediate High School	Cliff Maloney, Principal Brenda George, Supervisor of Special Education	maloneyc@casdschools.org georgeb@casdschools.org
Coatesville Area Cyber Academy	Heather Messenger, Principal Brenda George, Supervisor of Special Education	messengerh@casdschools.org georgeb@casdschools.org
North Brandywine 7/8 Grade Center	Dr. Eugenia Roberts, Principal Dr. Kathy Buschan, Supervisor of Special Education Suzanne Laubscher, Supervisor of Special Education	robertse@casdschools.org buschank@casdschools.org laubschers@casdschools.org
Scott 6th Grade Center	Dr. Chris Jahnke, Principal Jeff Kuciapinski, Supervisor of Special Education	jahnkec@casdschools.org kuciapinskej@casdschools.org
Caln Elementary School	Rebecca Vietri, Principal Dr. Kathy Buschan, Supervisor of Special Education	vietrir@casdschools.org buschank@casdschools.org
East Fallowfield Elementary School	Melissa Willis, Principal Jeff Kuciapinski, Supervisor of Special Education	willism@casdschools.org kuciapinskij@casdschools.org
Kings High Elementary School	Dr. Bridgette Miles, Principal Casandra Jones, Supervisor of Special Education	milesb@casdschools.org jonesc@casdschools.org
Rainbow Elementary School	Lynn Mancinelli, Assistant Principal Casandra Jones, Supervisor of Special Education	mancinelli@casdschools.org jonesc@casdschools.org
Reeceville Elementary School	Nikki Celotto, Principal Suzanne Laubscher, Supervisor of Education	celotton@casdschools.org laubschers@casdschools.org

District Office		
Office/Department	**Administrator Name**	**Contact Information**
Interim Superintendent	Dr. Richard Dunlap, Jr.	dunlapr@casdschools.org
Assistant to the Superintendent for Teaching and Learning	Dr. Kimberly Donahue	donahuek@casdschools.org
Director of Elementary and Secondary Education	Jason Palaia	palaiaj@casdschools.org
Director of Pupil Services	Rita Perez	perezr@casdschools.org
Director of Technology	Mike Sobczak	sobczak@casdschools.org
Interim Supervisor of Special Education	Dr. Don Mangan	mangand@casdschools.org
Supervisor of Pupil Services	Darian Smith	Smithd@casdschools.org
Supervisor of Food Service	Erin Robinson	robinsone@casdschools.org

Resource Links

The resources provided in this document are representative of the resources our teachers and students will access as they relate to our current curriculum. This is not an exhaustive list of online resources teachers will access.
 	
       Project Lead the Way   https://my.pltw.org/
 	
       AP Courses   https://apstudents.collegeboard.org/coronavirus-updates#free-ap-classes
 	
       CPM eBooks access   https://open-ebooks.cpm.org/?748654504245534823
 	
       EDM (students)   http://em-ccss.everydaymathonline.com/g_login.html
 	
       EDM (parents)   http://everydaymath.uchicago.edu/parents/
 	
       Standards Aligned System http://pdesas.org
 	
       MindUP Family Support https://mindup.org.uk/families/
 	
       MindUP Children https://mindup.org.uk/mindup-activities/