



Book	Policy Manual
Section	000 Local Board Procedures
Title	Filling a Board Vacancy
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The Board has thirty (30) days to fill a vacancy. The Board will strive to appoint a candidate with a deep commitment to public education and to all students in the district.

If the Board fails to act within thirty (30) days to fill the vacancy or is unable to attain a majority vote of the remaining Board members, it may continue its efforts to fill the vacancy, unless ten (10) or more resident taxpayers file a petition with the Court of Common Pleas.

If the Board fails to act within thirty (30) days to fill the vacancy and no petition is filed with the Court, the Board may vote beyond the 30-day deadline to appoint a candidate to fill the vacancy.

When a Board vacancy occurs, the district will advertise the vacancy, establish timelines, seek résumés of applicants, and advertise the deadline for submission of applications. Candidates must be qualified electors of the district.

The Board will publicly deliberate and choose candidates to be interviewed.

Notice of Vacancy

Notice of the vacancy will be posted on the district website. The notice will denote the region in which the vacancy exists and will request a letter of interest and résumé from potential candidates.

Notice of Process

Candidates will be notified that their information has been received.

Candidate application materials will be made available on the website to the public.

Interviews Of Candidates

All candidates will be provided the questions to be answered, via email, in advance of the meeting and will be asked to incorporate their answers into a 5-7 minute public statement.

The question are as follows:

1. Why do you want to serve on the School Board and what experience, talents, and expertise do you bring to the School Board, our community and our students?
2. Based on your life, career and other past experiences, which School Board committee can you best serve and why?

3. If you had to run an election campaign to fill the vacant School Board seat, what would you identify to the community as your campaign platform and how can you assist the School Board in continuing the progress it has made to date?

All candidates' interviews will be held at an advertised meeting open to the public.

The Board will deliberate at an advertised public meeting regarding the selection of a candidate to fill a vacancy.

Following deliberation, the Board will vote at the open meeting on the appointment of a candidate.

A majority vote of the seated Board members will be required to fill a vacancy.